



RECEIVED

By Town Clerk's Office at 2:17 pm, Sep 09, 2024

TOWN OF BURLINGTON

Meeting Posting

Email Posting to meetings@burlington.org or Bring to the Clerk's Office. Thank you
Notice of Public Meeting – (As required by G.L. c. 30A, c. §18-25)

DEPT./BOARD: Burlington High School Building Committee & Burlington School Committee

DATE: September 12, 2024

TIME: 6:30 p.m.

PLACE: School Committee Room, 123 Cambridge Street, Burlington, MA & Webex (Virtual)

The public can also access this meeting via WebEx Technology (see below). The Burlington High School Building Committee will hear public comments in person and virtually. Meetings are also broadcast live on Burlington Cable Access TV (BCAT) and video/audio recordings are being made.

This meeting/hearing of the Burlington High School Building Committee will be held in-person at the location provided on this notice. Members of the Public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. If you are participating remotely, please identify yourself by typing your name on the screen in advance and verbally once you are identified to speak. We request you please turn on your camera. Comments and statements are limited to 3 minutes.

Join from the meeting link

<https://townofburlington.webex.com/townofburlington/j.php?MTID=m8d412a14d4ac952dbd9fa1b03daebac3>

Meeting number (access code): 2340 409 1660

Meeting password: Burlington





TOWN OF BURLINGTON

Meeting Posting

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Notice of Public Meeting – (As required by G.L. c. 30A, c. §18-25)

Agenda

1. Call to Order & Pledge of Allegiance
2. Approval of June 13, 2024, Meeting Minutes (vote expected)
3. Invoices and Commitments for Approval (vote expected)
4. Public Comment
5. Tappé Architects – Project Update
6. Working Group Updates
7. Other Topics not Reasonably Anticipated 48 hours prior to the meeting
8. Public Comment
9. Next Meetings
10. Adjourn



**SCHOOL COMMITTEE / SCHOOL BUILDING COMMITTEE
MEETING MINUTES**



Project: Burlington High School
 Subject: School Building Committee Meeting
 Location: BHS/Webex Conference Call
 Distribution: Attendees, Project File

Project No:
 Meeting Date: 6/13/24
 Time: 6:30 PM
 Prepared By: R. Rincon

Present	Name	Affiliation	Present	Name	Affiliation
✓	Katherine Bond*	SBC Chair		Mike Burton	DWMP
✓	Christine Monaco*	SBC Vice Chair		Christina Dell Angelo	DWMP
✓	Jeremy Brooks*	SBC/SC Member	✓	Steve Brown	DWMP
✓	Melissa Massardo*	SBC/SC Member		Mike Cox	DWMP
	Meghan Nawoichik*	SBC/SC Member	✓	Terry Hartford	DWMP
✓	Eric Conti*	Superintendent	✓	Rachel Rincon	DWMP
✓	Lisa Chen*	Asst. Superintendent		Charlie Hay	Tappe
	Nichole Coscia	Business Manager	✓	Christopher Blessen	Tappe
✓	Bob Cunha	Director of Operations	✓	David Gould	Tappe
	Mark Sullivan	BHS Principal			
✓	Joe Attubato	Dir. of Support Services			
✓	Neil Guanci	Maintenance Manager			
	John Danizio	Town Accountant			
	Paul Sagarino Jr.	Town Administrator			
	Doug Davison	Ways & Means			
✓	Wendy Czerwinski	BHS Teacher			
✓	Laura Maida	BHS Teacher			
✓	Tom Regan	BHS Teacher			
✓	Gail Pinkham	Parent			
✓	Christopher Campbell	Parent			
✓	Mimi Bix-Hylan	Parent			
✓	Martha Simon	SBC Member			
	Colin Irwin	BHS Student			
	Esther Ma	BHS Student			

Item No.		
7.1	<p>Call to Order & Pledge of Allegiance: 6:33 PM meeting was called to order by SBC Chair K. Bond with 4 of 5 School Committee voting members and 16 of School Building Committee members in attendance.</p>	Record
7.2	<p>Approval of May 9, 2024 Minutes (Vote Expected):</p> <ul style="list-style-type: none"> ➤ A motion to approve the May 9, 2024, meeting minutes made by M. Massardo and seconded by C. Monaco. Discussion: None. Roll Call Vote: C. Monaco – Yes, J. Brooks – Yes, M. Massardo – Yes, E. Conti – Yes, L. Chen – Yes, J. Attubato – Yes, M. Bix-Hylan – Yes, B. Cunha – Yes, W. Czerwinski – Yes, N. Guanci – Yes, L. Maida – Yes, G. Pinkham – Yes, T. Regan – Yes, M. Simon – Yes, C. Campbell – Yes, K. Bond - Yes. Motion passes. Minutes approved. 16-0-0 	Record
7.3	<p>Invoices and Commitments for Approval (Vote Expected):</p> <ul style="list-style-type: none"> ➤ A motion to approve Dore & Whittier Invoice No. 7 in the amount of \$18,000.00 made by M. Massardo and seconded by K. Bond. Discussion: None. Roll Call Vote: J. Brooks – Yes, M. Massardo – Yes, K. Bond – Yes, C. Monaco – Yes. Motion passes. Minutes approved. 4-0-0 ➤ A motion to approve Tappe Invoice No. 240505 in the amount of \$73,435.00 made by M. Massardo and seconded by K. Bond. Discussion: C. Monaco asked for additional information on this invoice C. Blessen explained Tappe’s base feasibility study fee is included along with about \$30,000.00 that goes to the consultants such as traffic engineer survey, geotechnical, etc. These are all additional services approved previously. Roll Call Vote: J. Brooks – Yes, M. Massardo – Yes, K. Bond – Yes, C. Monaco – Yes. Motion passes. Minutes approved. 4-0-0 	Record
7.4	<p>Public Comment:</p> <ul style="list-style-type: none"> ➤ None. 	Record
7.5	<p>Tappe Architects – Project Update:</p> <ul style="list-style-type: none"> ➤ C. Blessen provided an update to SBC members. ➤ In May, the focus was on conducting Educational Visioning Workshops. <ul style="list-style-type: none"> ○ The final session (session 3) took place last week and had excellent participation. ➤ All engineering reports have been received, and a meeting was held today with the facilities assessment working group. The group will begin reviewing all existing conditions documented by the consultants. <ul style="list-style-type: none"> ○ Engineers have spent multiple days in the building for the scanning process, ensuring an accurate model of the structure. ○ Traffic engineering and boring processes are complete. ➤ The project is now slightly more than halfway through the PDP phase and is preparing for the next 4-6 weeks of option development. ➤ The educational program and space summary will be combined to generate various options. ➤ Working groups have started and will continue their efforts. 	Record

	<ul style="list-style-type: none"> ➤ At the community outreach working group, there was a discussion about sharing simple awareness videos that are 3-5 minutes long. These videos will describe the process, the status, and the future direction of the project. <p><u>Discussion:</u></p> <ul style="list-style-type: none"> ➤ K. Bond requested that the working groups alternate meeting times between 4:00 PM and after hours. C. Blessen explained that scheduling is discussed during the first meeting. K. Bond noted her desire to participate and would appreciate some after-hours meetings. ➤ M. Massardo shared that Gail Pinkham, and she attended the communications working group and are willing to look at additional times that would work for others. She mentioned that the awareness videos will be beneficial for helping people understand the purpose and timing of the project. ➤ T. Hartford mentioned that blog posts will be shared so that the community can stay informed and see images of progress. In the fall, after the start of school and town meeting, in-person or virtual “meet the team” sessions can be organized to share updates and take questions. ➤ M. Simon commented positively on the video idea, expressing hope that it would include the existing conditions to illustrate the necessity of redoing the high school. ➤ E. Conti asked if the video would be produced in-house. T. Hartford responded that Tappe has the capability to produce the video internally. K. Bond recommended involving BCAT, noting that many students have different perspectives, and it would be fun to include them. 	
7.6	<p>Other Topics not Reasonably Anticipated 48 hours prior to the Meeting:</p> <ul style="list-style-type: none"> ➤ T. Hartford asked for clarification on how the SBC would like to move forward with approving materials given to the public. M. Simon responded that she feels confident allowing the Community Outreach Working Group to make that decision. ➤ C. Monaco expressed feeling overwhelmed by the high school project due to its size, noting that the design issues from when it was built in 1970, such as the slope of the “streets” in the school, were unforeseen. She asked if there is any way to anticipate and avoid such problems in the future. C. Blessen responded that the goal is to balance what is useful now and into the future. Tappe, a traditional architecture firm, is involved in working groups to ensure flexibility and accommodate a wide range of needs. This will be further discussed during the optioning phase to ensure alignment with the educational vision and program. ➤ M. Massardo shared that the need for futureproofing influenced her decision when selecting an architect, as she is looking for a simpler school design. She reminded everyone to consider code requirements and accessibility. K. Bond specifically requested flexibility in technology and science facilities. ➤ K. Bond asked if Tappe had experience with schools that had a similar slope issue. C. Blessen responded that while this situation is unique, they have dealt 	Record

	<p>with buildings with similar challenges and are working on resolving the issue and coming up with options. T. Hartford shared that he has encountered similar situations at other schools, though on a more limited basis, such as a singular hallway.</p> <ul style="list-style-type: none"> ➤ T. Hartford highlighted a key takeaway from the visioning sessions: the high school is seen as a community resource. He emphasized the importance of communicating its value as more than just a high school. ➤ E. Conti mentioned that the educational program and discussions with Tappe and Dore and Whittier will be addressed with E. Conti after school ends. 	
7.7	<p>Public Comment:</p> <ul style="list-style-type: none"> ➤ None. 	Record
7.8	<p>Upcoming Meetings:</p> <ul style="list-style-type: none"> ➤ July 11, 2024 @ 6:30 p.m. ➤ August 8, 2024 @ 6:30 p.m. ➤ September 12, 2024 @ 6:30 p.m. ➤ October 10, 2024 @ 6:30 p.m. ➤ November 14, 2024 @ 6:30 p.m. ➤ December 12, 2024 @ 6:30 p.m. 	Record
7.9	<p>Adjourn:</p> <ul style="list-style-type: none"> ➤ 7:13 PM a motion was made by M. Massardo and seconded by C. Monaco to adjourn the meeting. Roll Call Vote: J. Brooks – Yes, M. Massardo – Yes, K. Bond – Yes, C. Monaco – Yes. Motion passes. Adjourn. 4-0-0. 	Record

Sincerely,

DORE + WHITTIER

Rachel Rincon
 Assistant Project Manager
 Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.

Dore and Whittier Management Partners, LLC

Please send payments to;
212 Battery Street
Suite 1
Burlington, VT 05401

Town of Burlington
123 Cambridge Street
Burlington, MA 01803

Invoice number 00008
Date 06/28/2024

Project 23-0130 BURLINGTON HIGH SCHOOL,
BURLINGTON, MA

Attn: Nichole Coscia, Business Manager

For Date Range: June 1 to June 30, 2024

Description	Contract Amount	Prior Billed	Current Billed	Remaining	Total Billed
Project Initiation & Pre-Designer Selection	60,000.00	60,000.00	0.00	0.00	60,000.00
Feasibility	200,000.00	66,000.00	18,000.00	116,000.00	84,000.00
Schematic Design	190,000.00	0.00	0.00	190,000.00	0.00
Total	450,000.00	126,000.00	18,000.00	306,000.00	144,000.00

Invoice total **18,000.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
00007	05/28/2024	18,000.00		18,000.00			
00008	06/28/2024	18,000.00	18,000.00				
	Total	36,000.00	18,000.00	18,000.00	0.00	0.00	0.00

Dore and Whittier Management Partners, LLC

Please send payments to;
212 Battery Street
Suite 1
Burlington, VT 05401

Town of Burlington
123 Cambridge Street
Burlington, MA 01803

Invoice number 00009
Date 07/31/2024

Project 23-0130 BURLINGTON HIGH SCHOOL,
BURLINGTON, MA

Attn: Nichole Coscia, Business Manager

For Date Range: July 1 to July 31, 2024

Description	Contract Amount	Prior Billed	Current Billed	Remaining	Total Billed
Project Initiation & Pre-Designer Selection	60,000.00	60,000.00	0.00	0.00	60,000.00
Feasibility	200,000.00	84,000.00	18,000.00	98,000.00	102,000.00
Schematic Design	190,000.00	0.00	0.00	190,000.00	0.00
Total	450,000.00	144,000.00	18,000.00	288,000.00	162,000.00

Invoice total **18,000.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
00008	06/28/2024	18,000.00		18,000.00			
00009	07/31/2024	18,000.00	18,000.00				
	Total	36,000.00	18,000.00	18,000.00	0.00	0.00	0.00

Dore and Whittier Management Partners, LLC

Please send payments to;
212 Battery Street
Suite 1
Burlington, VT 05401

Town of Burlington
123 Cambridge Street
Burlington, MA 01803

Invoice number 00010
Date 08/28/2024

Project 23-0130 BURLINGTON HIGH SCHOOL,
BURLINGTON, MA

Attn: Nichole Coscia, Business Manager

For Date Range: August 1 to August 31, 2024

Description	Contract Amount	Prior Billed	Current Billed	Remaining	Total Billed
Project Initiation & Pre-Designer Selection	60,000.00	60,000.00	0.00	0.00	60,000.00
Feasibility	200,000.00	102,000.00	18,000.00	80,000.00	120,000.00
Schematic Design	190,000.00	0.00	0.00	190,000.00	0.00
Total	450,000.00	162,000.00	18,000.00	270,000.00	180,000.00

Invoice total **18,000.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
00010	08/28/2024	18,000.00	18,000.00				
	Total	18,000.00	18,000.00	0.00	0.00	0.00	0.00



Tappé Architects, Inc.
Six Edgerly Place
Boston, MA 02116
www.tappe.com
617-451-0200

Nichole Coscia
Business Manager
123 Cambridge Street
Burlington, MA 01803

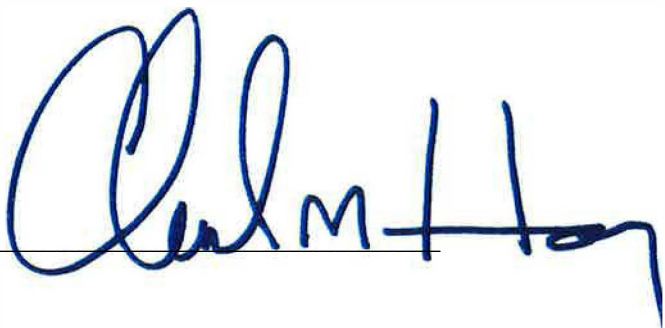
June 26, 2024
Invoice No: 240606

Project A2404.00 Burlington High School Study

Professional Services from June 1, 2024 to June 30, 2024

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Feasibility Study	308,600.00	36.802	113,571.00	85,710.00	27,861.00
Schematic Design	450,000.00	0.00	0.00	0.00	0.00
Extra Services	191,400.00	35.5086	67,963.50	30,580.00	37,383.50
Total Fee	950,000.00		181,534.50	116,290.00	65,244.50
	Total Fee				65,244.50
			Total this Invoice		\$65,244.50

cc: Terry Hartford
thartford@doreandwhittier.com
DW-OPM-Invoicing@doreandwhittier.com

Approved By: 

Billing Backup

Wednesday, June 26, 2024

TAPPE ARCHITECTS, INC.

Invoice <Draft> Dated 6/26/2024

11:01:02 AM

Project	A2404.00	Burlington High School Study
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Consultants

R-Geotechnical (report/testing)

AP 131042	6/10/2024	Weston & Sampson Engineers, Inc. / Extra services	21,735.00
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R-Traffic

AP 131074	6/19/2024	Howard Stein Hudson Associates, Inc. / Extra Services	12,250.00
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Total Consultants		1.1 times	33,985.00	37,383.50
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Total this Project	\$37,383.50
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Total this Report	\$37,383.50
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Approved By: _____

Tax ID No: 04-2601194

INVOICE

PLEASE MAKE CHECKS PAYABLE TO:

Weston & Sampson Engineers, Inc.



55 Walkers Brook Drive, Suite 100, Reading, MA 01867
westonandsampson.com Tel: 978.532.1900

May 15, 2024

Project No: ENG24-0407

Invoice No: 5240192

Mr. Charles Hay
Principal
TAPPE ASSOCIATES, INC.
Six Edgerly Place
Boston, MA 02116

Project ENG24-0407 TAPPE-BURLINGTON HIGH SCHOOL FEASIBILITY STUDY
Professional Services through April 26, 2024

Description	Contract Amount	% Work To Date	Amount Billed To Date	Previously Billed	This Inv. Billed
PHASE A-GEOTECH	32,800.00	60.00	19,680.00	0.00	19,680.00
PHASE B-ENVIRONMENTAL	13,700.00	15.00	2,055.00	0.00	2,055.00
Total Fee	46,500.00		21,735.00	0.00	21,735.00
Total Fee					21,735.00
TOTAL THIS INVOICE					\$21,735.00

Voucher#	_____
Vendor	_____
Project#	2404.00
Account	615
Approval	CMH

Payment is due 30 days from Invoice Date

Invoice

HOWARD/STEIN-HUDSON ASSOCIATES
11 BEACON STREET, SUITE 1010
BOSTON, MA 02108
617-482-7080

Charles Hay
Tappe Associates, Inc.
6 Edgerly Place
Boston, MA 02116

May 31, 2024
Invoice No: 2023249.00 - 2
Due Date: June 30, 2024

Invoice Total \$12,250.00

Project 2023249.00 Burlington High School

Professional Services from April 28, 2024 to May 25, 2024

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Existing Conditions	17,000.00	80.00	13,600.00	2,550.00	11,050.00
Conceptual Site Plan Assistance/Future C	13,000.00	0.00	0.00	0.00	0.00
Technical Memo	12,000.00	10.00	1,200.00	0.00	1,200.00
Meetings	4,000.00	0.00	0.00	0.00	0.00
Total Fee	46,000.00		14,800.00	2,550.00	12,250.00
Total this Phase					\$12,250.00
Total this Invoice					\$12,250.00

Outstanding Invoices

Number	Date	Balance
1	5/3/2024	2,550.00
Total		2,550.00

Total Now Due \$14,800.00

Billings to Date

	Current	Prior	Total
Fee	12,250.00	2,550.00	14,800.00
Totals	12,250.00	2,550.00	14,800.00


Robert M. Dankese, Jr., CFO

Voucher#	_____
Vendor	_____
Project#	A2404.00
Account	616
Approval	CMH



TAPPÉ
ARCHITECTS

Tappé Architects, Inc.
Six Edgerly Place
Boston, MA 02116
www.tappe.com
617-451-0200

Nichole Coscia
Business Manager
123 Cambridge Street
Burlington, MA 01803

July 31, 2024
Invoice No: 240706

Project A2404.00 Burlington High School Study

Professional Services from July 1, 2024 to July 31, 2024

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Feasibility Study	308,600.00	45.8302	141,432.00	113,571.00	27,861.00
Schematic Design	450,000.00	0.00	0.00	0.00	0.00
Extra Services	191,400.00	66.9856	128,210.50	67,963.50	60,247.00
Total Fee	950,000.00		269,642.50	181,534.50	88,108.00
Total Fee					88,108.00
Total this Invoice					\$88,108.00

Outstanding Invoices

Number	Date	Balance
240606	6/26/2024	65,244.50
Total		65,244.50

cc: Terry Hartford
thartford@doreandwhittier.com
DW-OPM-Invoicing@doreandwhittier.com

Approved By: _____

Billing Backup

Monday, July 29, 2024

TAPPE' ARCHITECTS, INC.

Invoice <Draft> Dated 7/31/2024

10:56:04 AM

Project	A2404.00	Burlington High School Study
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Consultants

R-Survey Engr

AP 131182	7/19/2024	Nitsch Engineering, Inc. / Extra Services	17,250.00
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AP 131222	7/19/2024	Nitsch Engineering, Inc. / Extra Services	31,500.00
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R-Geotechnical (report/testing)

AP 131198	7/19/2024	Weston & Sampson Engineers, Inc. / Extra Services	6,020.00
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Total Consultants		1.1 times	54,770.00	60,247.00
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Total this Project	\$60,247.00
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Total this Report	\$60,247.00
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Approved By: _____



2 Center Plaza, Suite 430
 Boston, MA 02108-1928
 T: 617-338-0063
 F: 617-338-6472
www.nitscheng.com

Charles Hay
 Tappé Architects
 Attn: Accounts Payable
 Six Edgerly Place
 Boston, MA 02116

July 11, 2024
 Project No: 15792.
 Invoice No: 86487 X

Project 15792. Burlington High School Land Surveying Services
Professional Services from May 26, 2024 to June 30, 2024

Fee				
Total Fee	75,000.00			
Percent Complete	90.00	Total Earned	67,500.00	
		Previous Fee Billing	50,250.00	
		Current Fee Billing	17,250.00	
		Total Fee		17,250.00
		Total this Invoice		\$17,250.00

Outstanding Invoices

Number	Date	Balance
86232	6/10/2024	31,500.00
Total		31,500.00

Voucher#	_____
Vendor	_____
Project#	2404.00
Account	511.2
Approval	cmh

Extra Services
 CAM 7-18-24



*MISSING
INVOICE*

2 Center Plaza, Suite 430
 Boston, MA 02108-1928
 T: 617-338-0063
 F: 617-338-6472
 www.nitscheng.com

Charles Hay
 Tappé Architects
 Attn: Accounts Payable
 Six Edgerly Place
 Boston, MA 02116

June 10, 2024
 Project No: 15792.
 Invoice No: 86232 X

Project 15792. Burlington High School Land Surveying Services
Professional Services from April 28, 2024 to May 25, 2024

Fee

Total Fee	75,000.00		
Percent Complete	67.00	Total Earned	50,250.00
		Previous Fee Billing	18,750.00
		Current Fee Billing	31,500.00
		Total Fee	31,500.00
		Total this Invoice	\$31,500.00

Outstanding Invoices

Number	Date	Balance
85878	5/13/2024	18,750.00
Total		18,750.00

Voucher#	_____
Vendor	_____
Project#	<u>A2404, 0</u>
Account	<u>511.2</u>
Approval	<u>Cam 7/19/2024</u>

Extra Services

Tax ID No: 04-2601194

INVOICE

PLEASE MAKE CHECKS PAYABLE TO:

Weston & Sampson Engineers, Inc.



55 Walkers Brook Drive, Suite 100, Reading, MA 01867
westonandsampson.com Tel: 978.532.1900

June 17, 2024

Project No: ENG24-0407

Invoice No: 6240195 X

Mr. Charles Hay
Principal
TAPPE ASSOCIATES, INC.
Six Edgerly Place
Boston, MA 02116

Project ENG24-0407 TAPPE-BURLINGTON HIGH SCHOOL FEASIBILITY STUDY
Professional Services through May 24, 2024

Description	Contract Amount	% Work To Date	Amount Billed To Date	Previously Billed	This Inv. Billed
PHASE A-GEOTECH	32,800.00	70.00	22,960.00	19,680.00	3,280.00
PHASE B-ENVIRONMENTAL	13,700.00	35.00	4,795.00	2,055.00	2,740.00
Total Fee	46,500.00		27,755.00	21,735.00	6,020.00
Total Fee					6,020.00
TOTAL THIS INVOICE					\$6,020.00

Outstanding Invoices

Number	Date	Balance
5240192	5/15/2024	21,735.00
Total		21,735.00

Voucher#	_____
Vendor	_____
Project#	2404.0
Account	515
Approval	cmh

Extra Services
CAM 7-18-24



TAPPÉ
ARCHITECTS

Tappé Architects, Inc.
Six Edgerly Place
Boston, MA 02116
www.tappe.com
617-451-0200

Nichole Coscia
Business Manager
123 Cambridge Street
Burlington, MA 01803

September 2, 2024
Invoice No: 240804

Project A2404.00 Burlington High School Study

Professional Services from August 1, 2024 to August 31, 2024

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Feasibility Study	308,600.00	54.8584	169,293.00	141,432.00	27,861.00
Schematic Design	450,000.00	0.00	0.00	0.00	0.00
Extra Services	191,400.00	70.0517	134,079.00	128,210.50	5,868.50
Total Fee	950,000.00		303,372.00	269,642.50	33,729.50
Total Fee					33,729.50
Total this Invoice					\$33,729.50

cc: Terry Hartford
thartford@doreandwhittier.com
DW-OPM-Invoicing@doreandwhittier.com

Approved By: 

Billing Backup

Monday, September 2, 2024

TAPPE' ARCHITECTS, INC.

Invoice <Draft> Dated 9/2/2024

11:07:19 AM

Project	A2404.00	Burlington High School Study
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Consultants

R-Geotechnical (report/testing)

AP 131241	8/14/2024	Weston & Sampson Engineers, Inc. / Extra services	5,335.00
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Total Consultants	1.1 times	5,335.00	5,868.50
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Total this Project	\$5,868.50
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Total this Report	\$5,868.50
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Approved By: _____

Tax ID No: 04-2601194

INVOICE

PLEASE MAKE CHECKS PAYABLE TO:

Weston & Sampson Engineers, Inc.



55 Walkers Brook Drive, Suite 100, Reading, MA 01867
westonandsampson.com Tel: 978.532.1900

July 17, 2024

Project No: ENG24-0407

Invoice No: 7240232 X

Mr. Charles Hay
Principal
TAPPE ASSOCIATES, INC.
Six Edgerly Place
Boston, MA 02116

Project ENG24-0407 TAPPE-BURLINGTON HIGH SCHOOL FEASIBILITY STUDY
Professional Services through June 28, 2024

Description	Contract Amount	% Work To Date	Amount Billed To Date	Previously Billed	This Inv. Billed
PHASE A-GEOTECH	32,800.00	80.00	26,240.00	22,960.00	3,280.00
PHASE B-ENVIRONMENTAL	13,700.00	50.00	6,850.00	4,795.00	2,055.00
Total Fee	46,500.00		33,090.00	27,755.00	5,335.00
Total Fee					5,335.00
TOTAL THIS INVOICE					\$5,335.00

Outstanding Invoices

Number	Date	Balance
5240192	5/15/2024	21,735.00
6240195	6/17/2024	6,020.00
Total		27,755.00

Voucher#	_____
Vendor	_____
Project#	2404.00
Account	515
Approval	cmh

Extra Services
CAM 8-5-24

August 8, 2024



Burlington High School Project
School Building Committee Meeting #8
September 12, 2024, 6:30 PM

1. Call to Order & Pledge of Allegiance
2. Approval of June 13, 2024 Meeting Minutes (vote expected)
3. Invoices and Commitments for Approval (vote expected)
4. Public Comment
5. Tappé Architects – Project Update
6. Working Group Updates
7. Other Topics not Reasonably Anticipated 48 hours prior to the meeting
8. Public Comment
9. Next Meetings
10. Adjourn

2. Approval of Previous Meeting Minutes

1. June, 13, 2024 Meeting Minutes – approval (vote required)

***Motion to approve BHS
Previous Meeting
Minutes**

3. Invoices and Commitments for Approval

1. Dore & Whittier Invoice No. 8 June-24 in the amount of \$18,000.00.
2. Dore & Whittier Invoice No. 9 July-24 in the amount of \$18,000.00.
3. Dore & Whittier Invoice No. 10 Aug-24 in the amount of \$18,000.00
4. Tappé Invoice No. 240606 in the amount of \$65,244.50
5. Tappé Invoice No. 240706 in the amount of \$88,108.00
6. Tappé Invoice No. 240804 in the amount of \$33,729.50

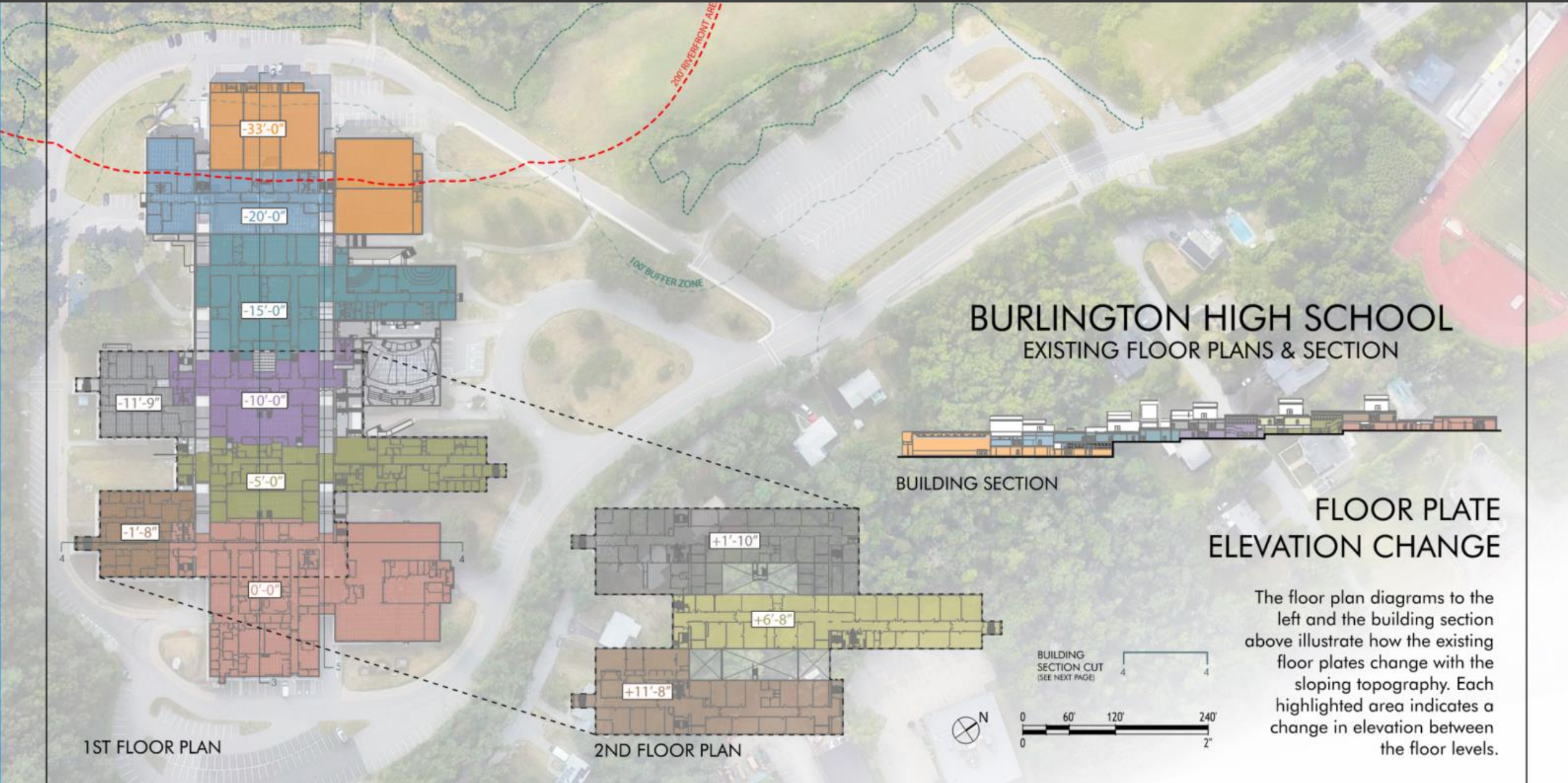
***Motion to approve invoices**

4. Public Comment

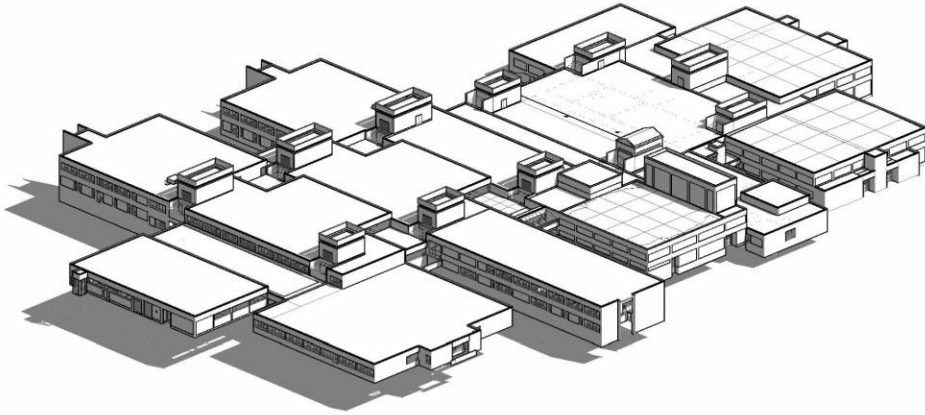
5. Tappé Architects – Project Update

- For July and August, the design team has been working on integration of all the data which is allowing us to begin the process of option development.
 - Along with optioning exercises we have been working to further understand the full existing conditions of the building which will play into which options are feasible.
 - The design team has been meeting with the working groups. One highlight is developing community outreach content which is ongoing with the next release scheduled for early fall .
 - Additional working group efforts that we are focusing on are the teaching and learning tech group that is focused on the educational program document. The facilities assessment group and sustainability group are both working on the OPR (Owner's Project Requirements) document which includes a basis of design narrative.
-
- Looking ahead, the design team will be drilling in on the option strategies we are presenting tonight and will be prepared at the next building committee to show actual architectural responses to each of these strategies for discussion. This will be the “first look” at options which will become the basis for pricing and decision making as we get further into September.

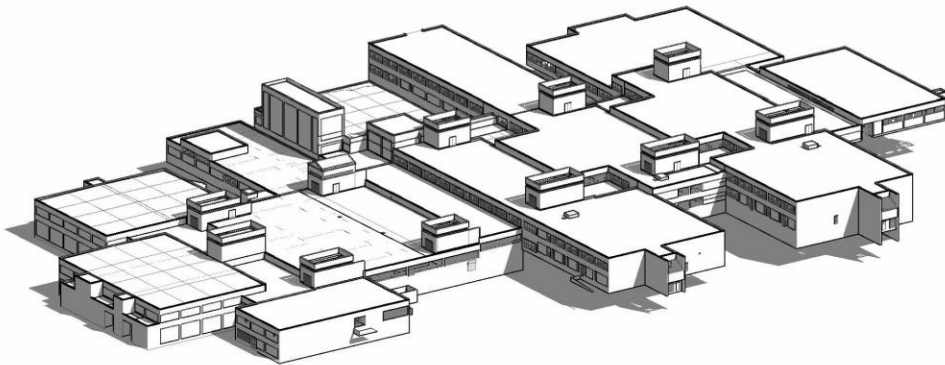
5. Tappé Architects – Project Update



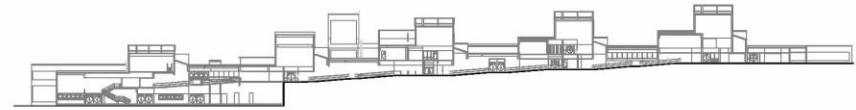
5. Tappé Architects – Project Update



② NORTH-EAST FACING VIEW



① SOUTH-WEST FACING VIEW



⑤ SECTION THROUGH STREET
1 : 1440

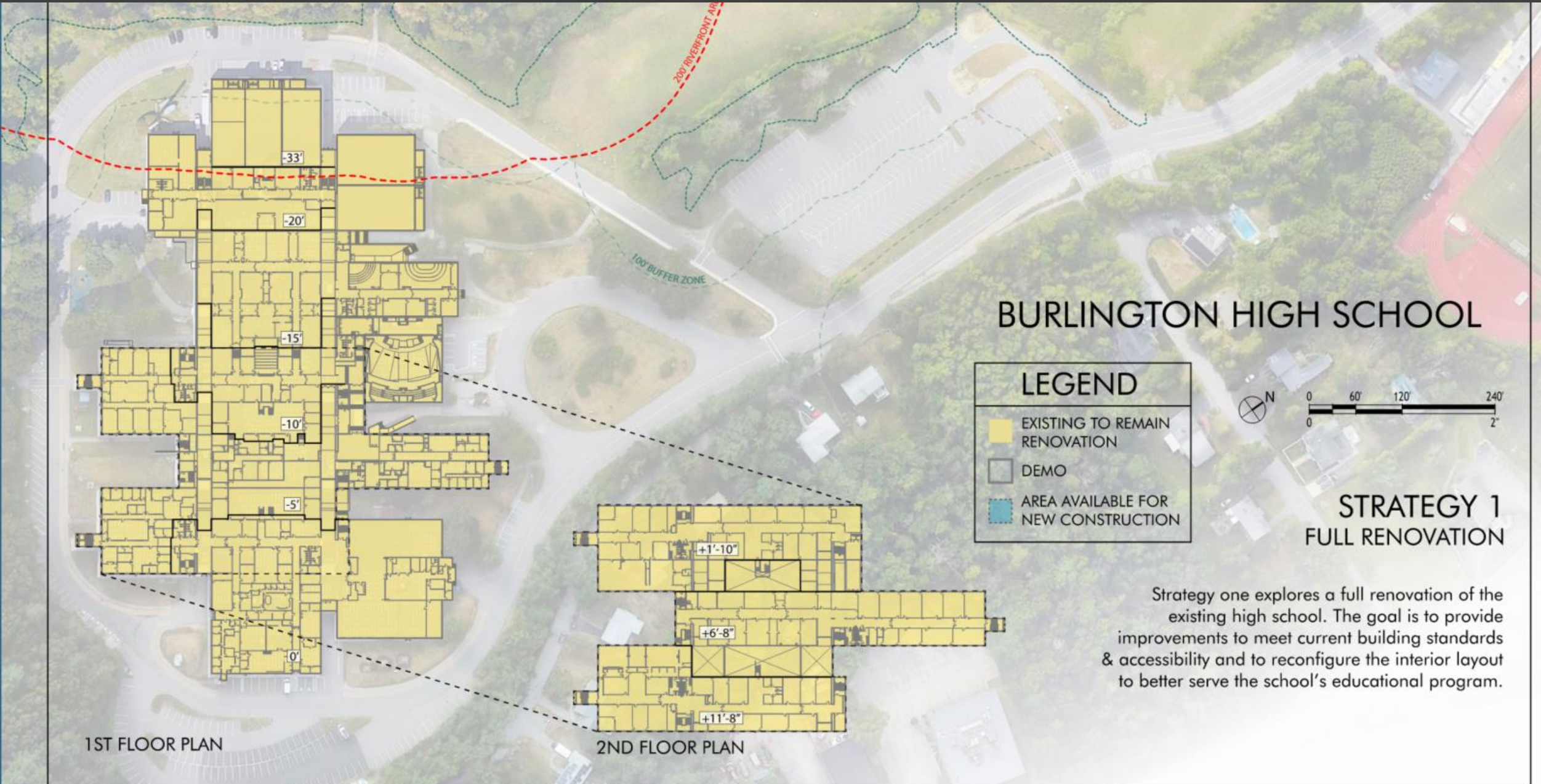


④ SECTION THROUGH CAFE
1 : 1440

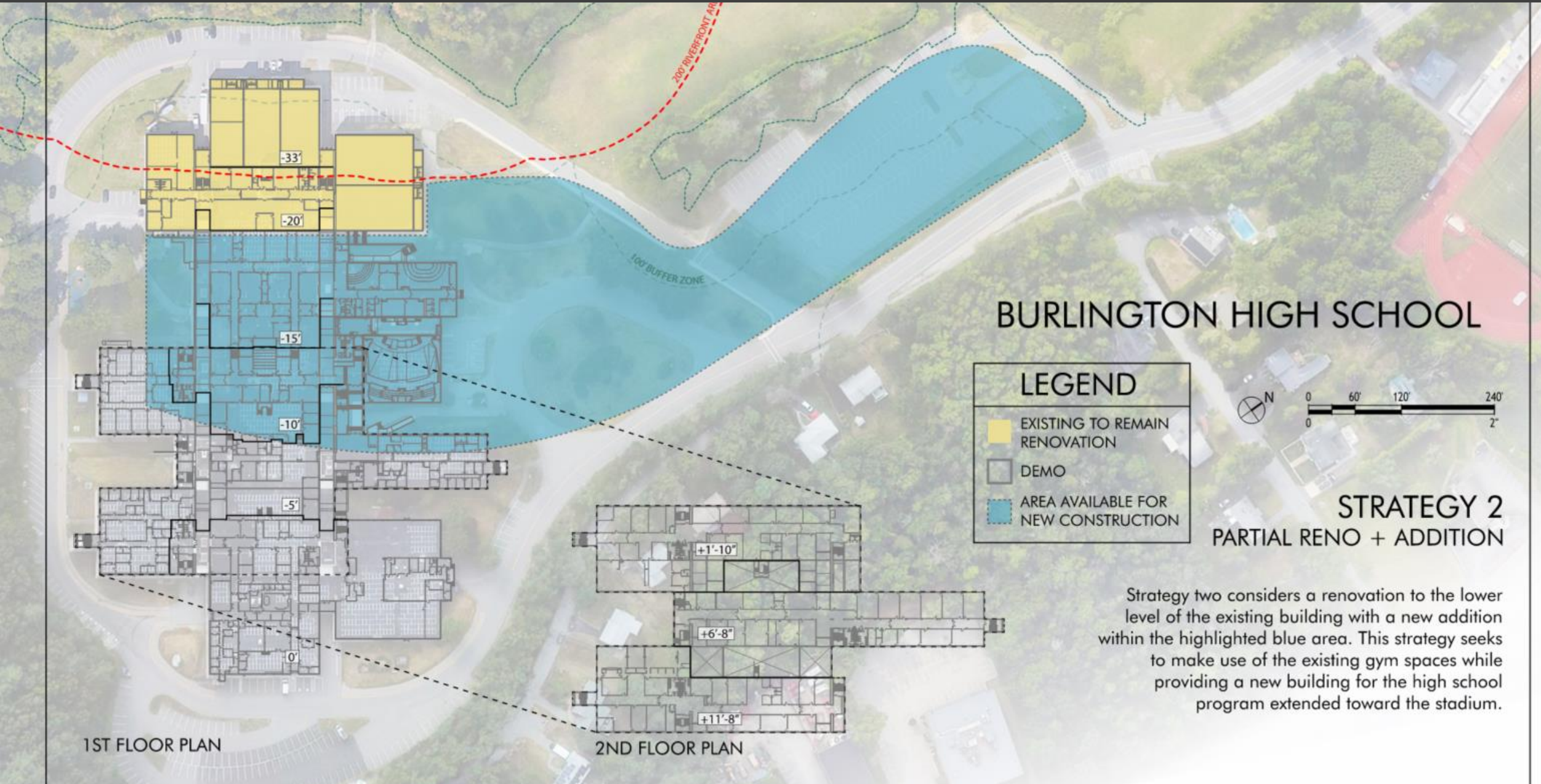


③ SECTION NORTH-WEST
1 : 1440

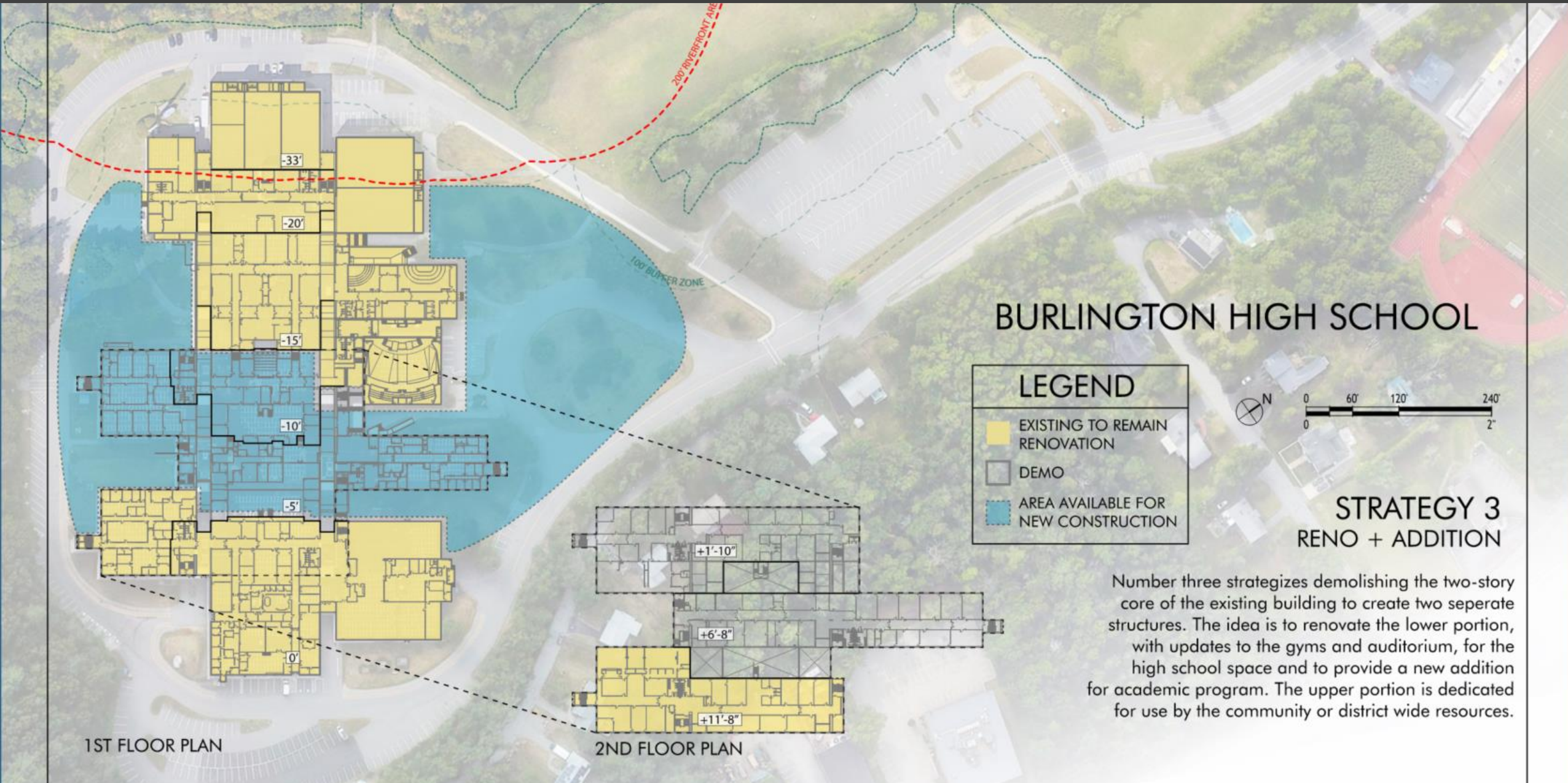
5. Tappé Architects – Project Update



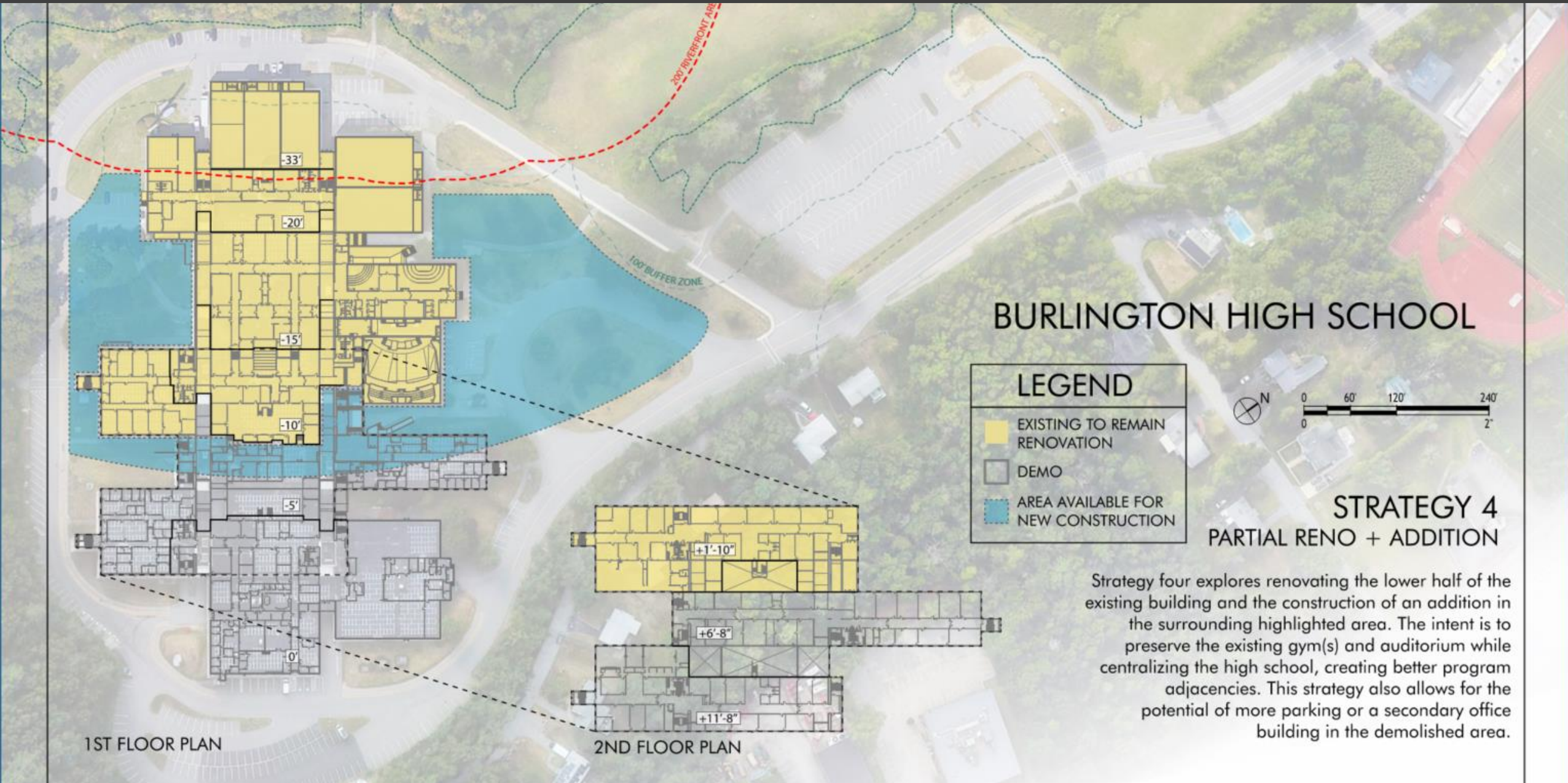
5. Tappé Architects – Project Update



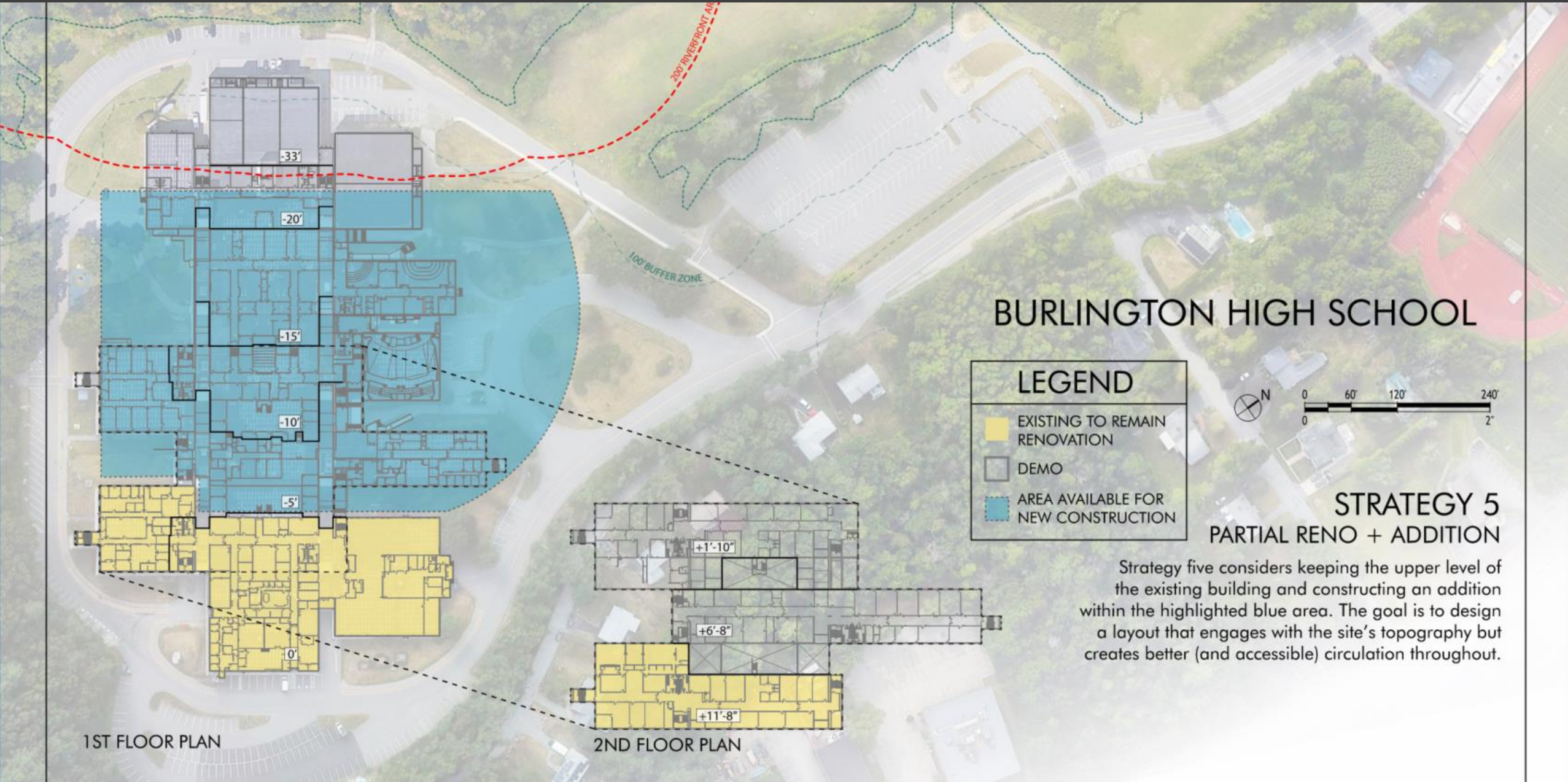
5. Tappé Architects – Project Update



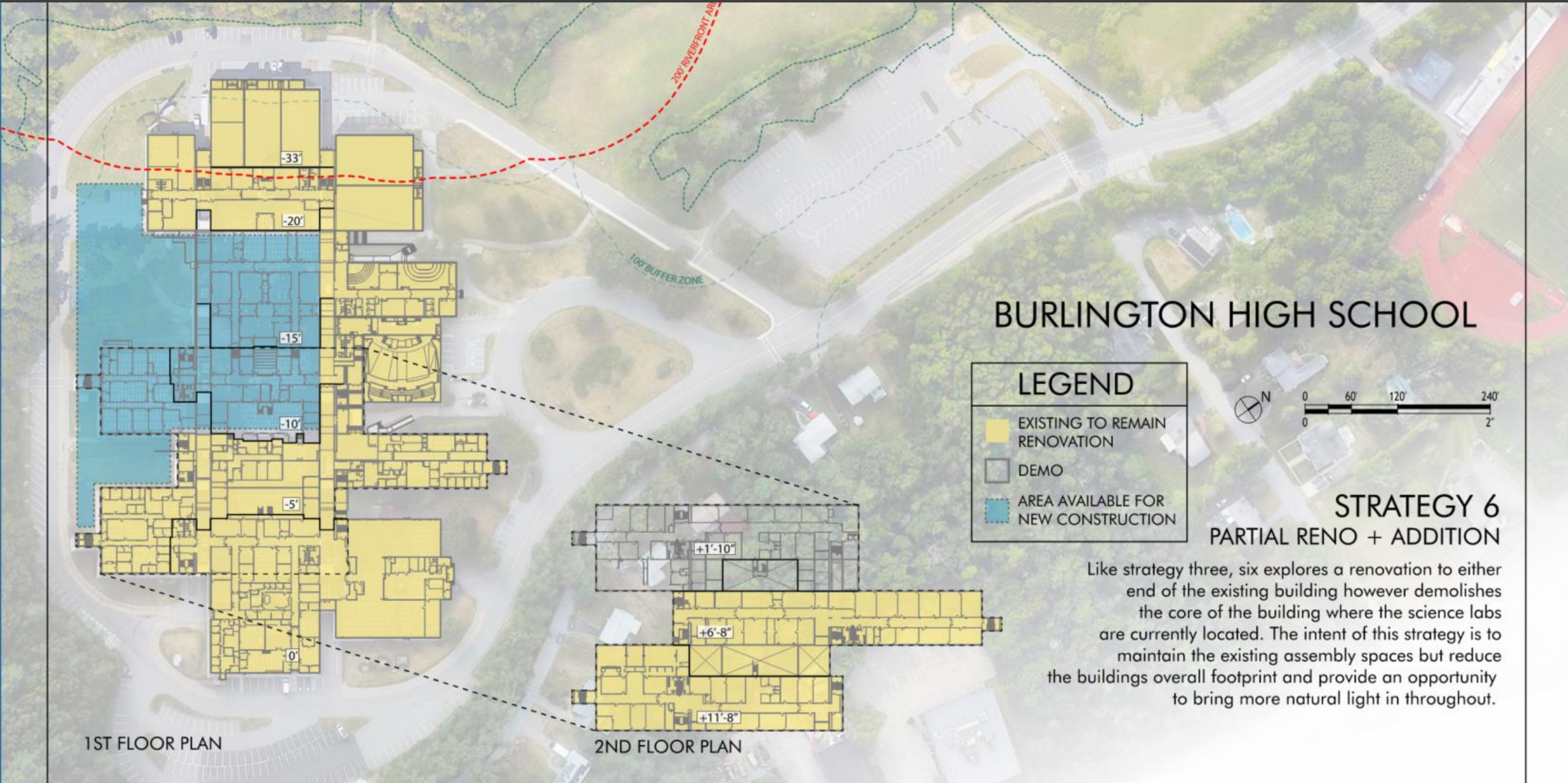
5. Tappé Architects – Project Update



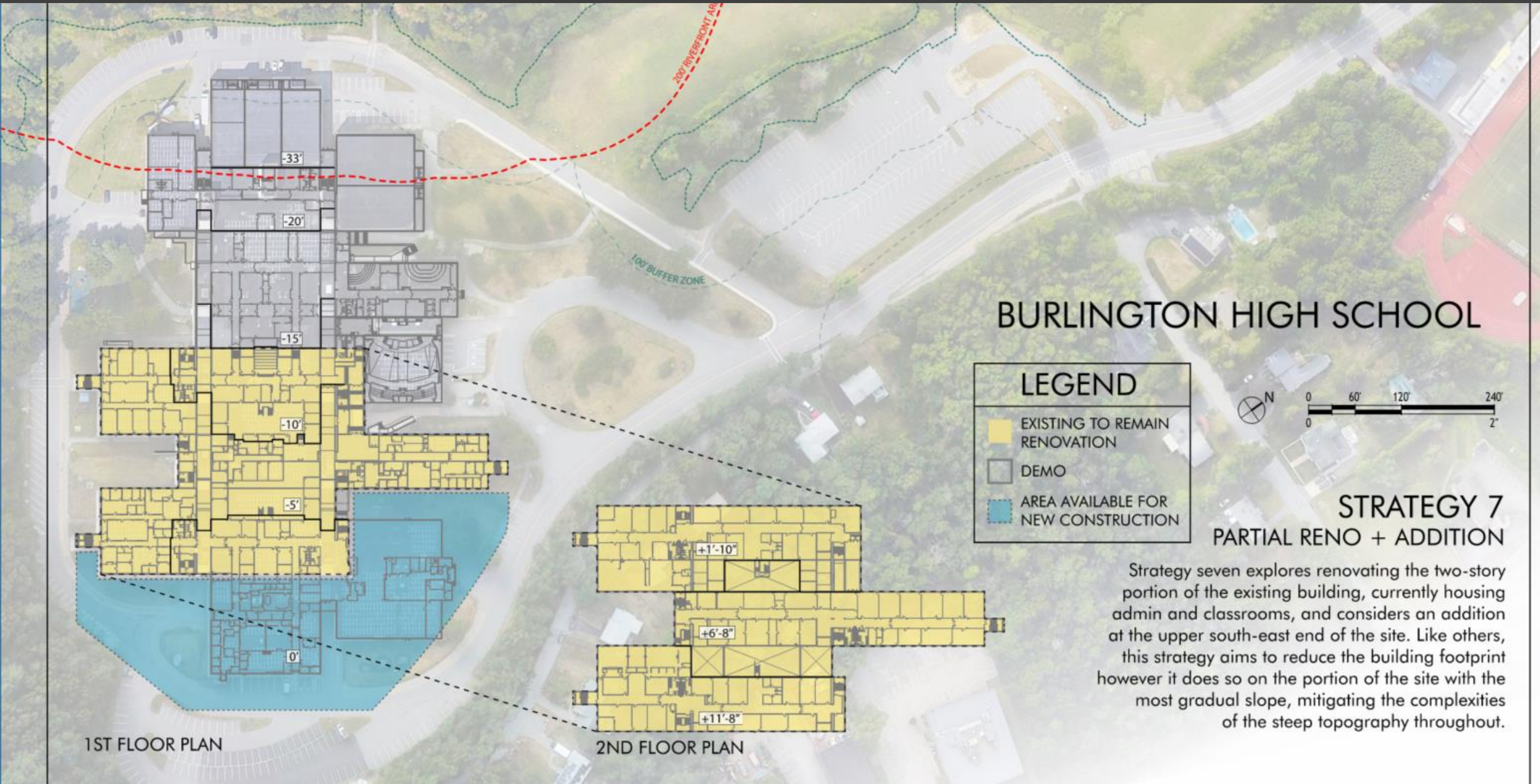
5. Tappé Architects – Project Update



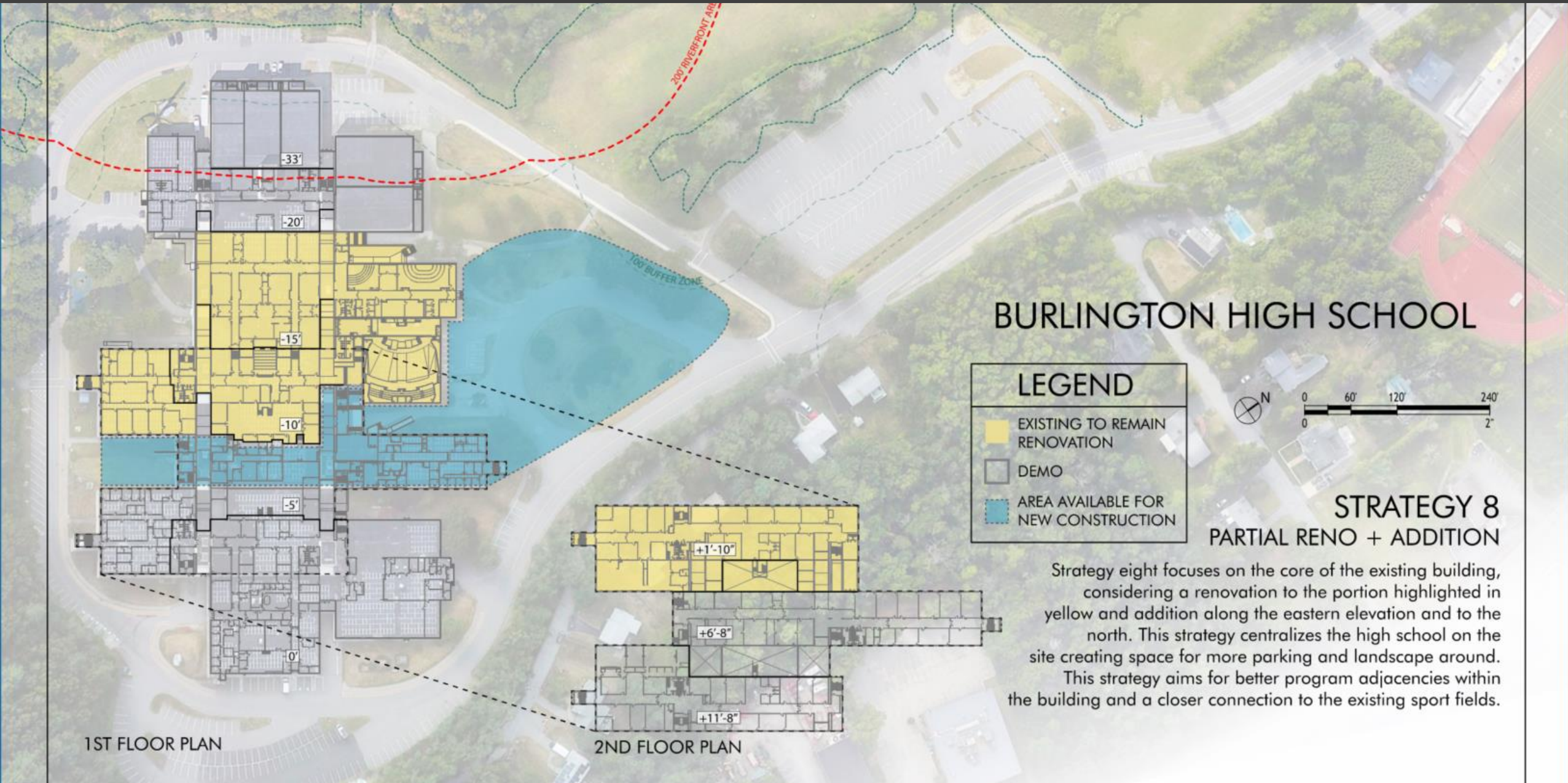
5. Tappé Architects – Project Update



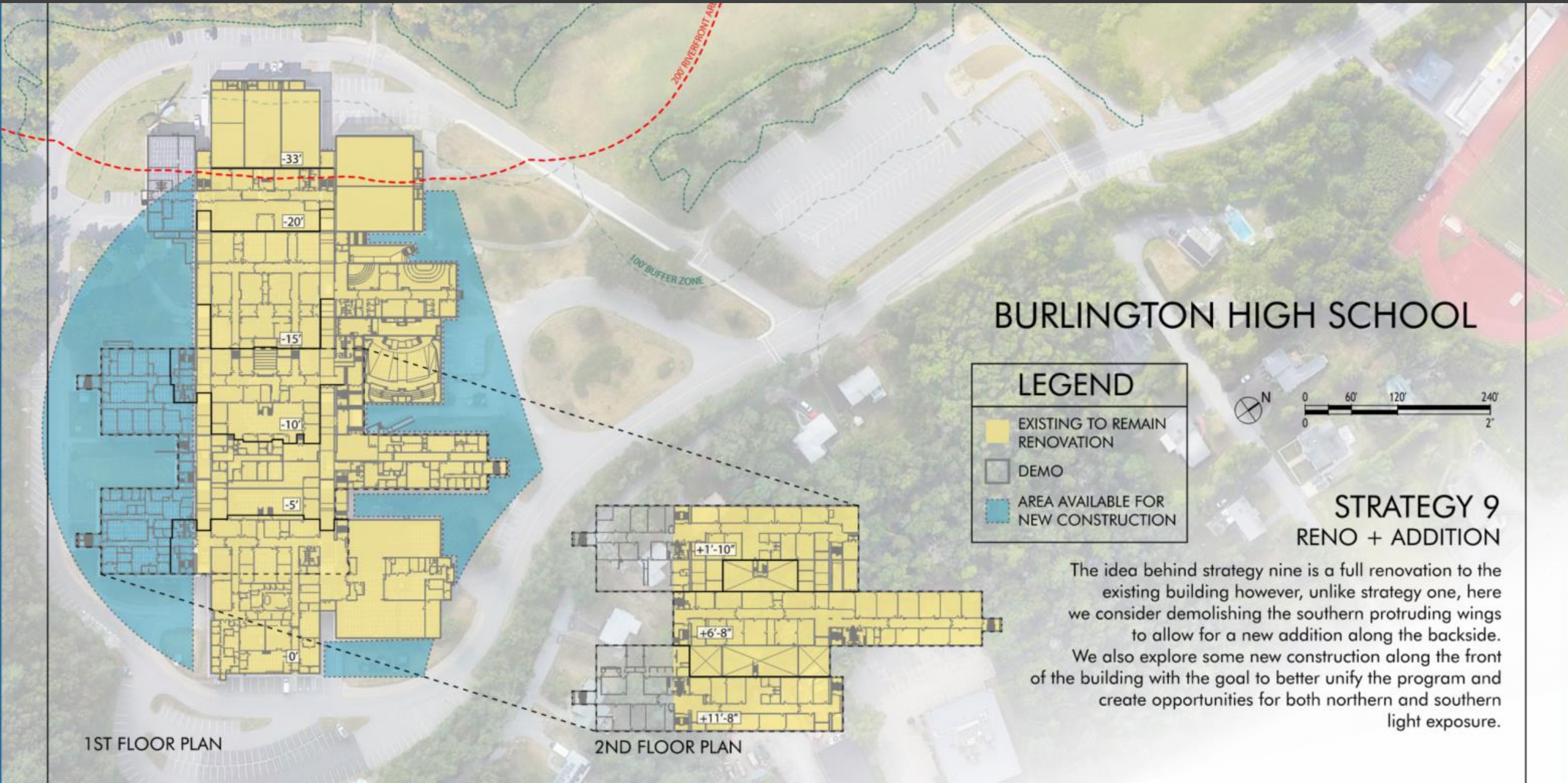
5. Tappé Architects – Project Update



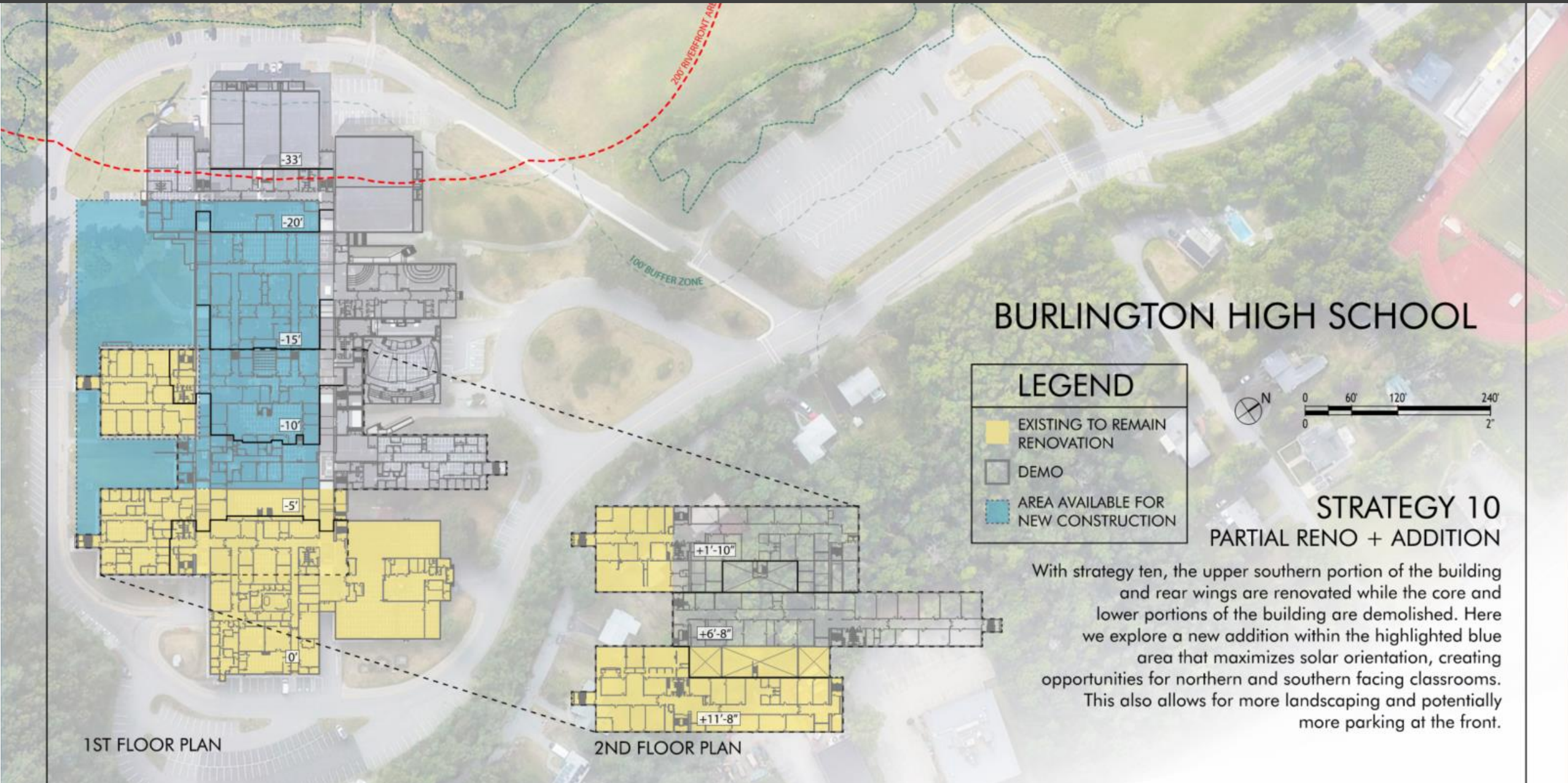
5. Tappé Architects – Project Update



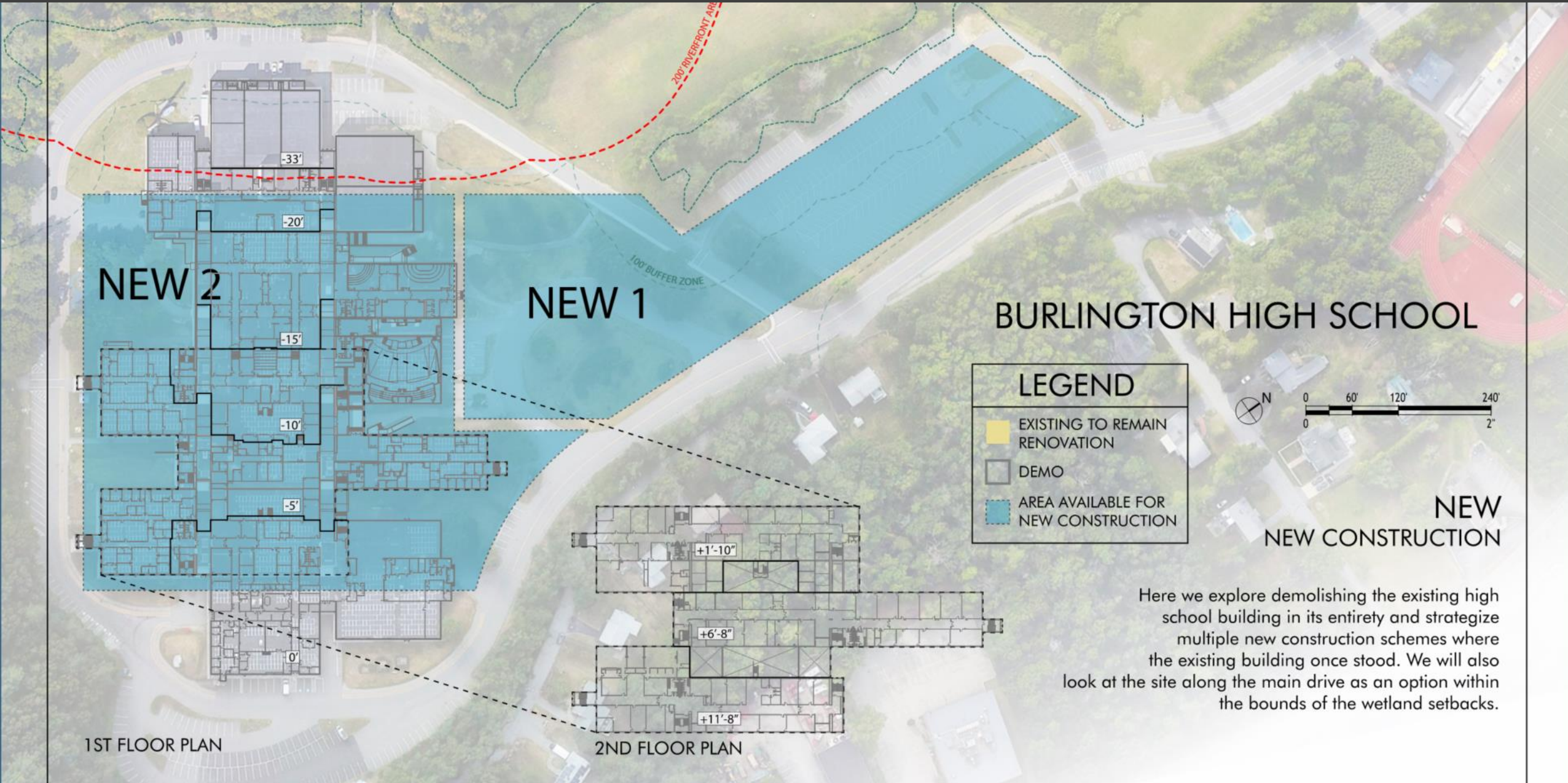
5. Tappé Architects – Project Update



5. Tappé Architects – Project Update



5. Tappé Architects – Project Update



5. Tappé Architects – Project Update

Add your voice and input to the future of Burlington's High School! Stop by our table at the **Town Center Beer Garden & Local Business Fest** to meet the design team and share your thoughts.

Thursday, September 26 4:30-8:30PM

Community Corner Pocket Park
Burlington Town Center
(202 Cambridge St)



FOR MORE INFORMATION VISIT:
WWW.BHSBUILDINGPROJECT.COM



DORE + WHITTIER
Architecture · Project Management

Burlington High School Feasibility Study



**COMMUNITY
LISTENING
SESSION**

6. Working Group Updates

- Educational Planning / Learning Technology
 - Ed Plan
- Sustainability
 - Owner's Project Requirements
- Facilities Assessment
 - Owner's Project Requirements
- Community Outreach
 - Introductory Video
 - Existing Conditions Video
 - September Beer Garden Events

Remaining Agenda Items

7. Other Topics not Reasonably Anticipated 48 hours prior to the meeting

8. Public Comment

9. Next meetings – refer to following slide

10. Adjourn

9. Upcoming Meetings

- October 10, 2024 @ 6:30 p.m.
- November 14, 2024 @ 6:30 p.m.
- December 12, 2024 @ 6:30 p.m.

Cost Effective

Thoughtful

Collaborative

Detailed

Committed

Creative

Experienced

Proactive