

MONTHLY REPORT



BURLINGTON HIGH SCHOOL



June 2024

DORE + WHITTIER



I. EXECUTIVE SUMMARY

Tappe has completed our existing conditions verifications and fieldwork related to survey, geo-tech and traffic. In addition, the team completed the educational visioning workshops and consolidated notes which has prepared the district for the creation of the educational program. Late in June Tappe received the laser verified building model which has allowed us to go deeper in our understanding of the building. In June we also started the working group meetings and establishing rhythms and structure for those.

II. PROJECT SCHEDULE OVERVIEW

A Project Schedule is attached to this report. Key milestone dates include:

Completion of the PDP – July 2024

Preferred Schematic Report (PSR) – November 2024

Schematic Design Completion – August 2025

The schedule supports completion of the feasibility study and schematic design to be in a position to include a warrant on the Fall Town Meeting to obtain funding to complete the project. This schedule will be reviewed with the full School Building Committee (SBC) at the next formal meeting on 8 August 2024.

III. TASKS COMPLETED

- 6/3/24 Internal Monthly meeting
- 6/4/24 Site Logistics Working Group meeting
- 6/6/24 Educational Visioning session no. 3 held at BHS
- 6/6/24 Sustainability Working Group meeting
- 6/10/24 Internal monthly meeting
- 6/10/24 Community Outreach Working Group meeting; post agenda with Town for upcoming SBC meeting
- 6/11/24 Issue May monthly report and materials/presentation for SBC Meeting on 13 – June

June 2024

- 6/13/24 Facilities Assessment Working Group meeting; attend SBC meeting at BHS
- 6/17/24 Education Planning Working Group meeting
- 6/17/24 Internal monthly meeting
- 6/24/24 Internal monthly meeting
- 6/27/24 Review existing conditions and consultant reports with Facilities Assessment group
- 6/30/24 Issue draft minutes from previous SBC meeting

IV. 30-DAY LOOK AHEAD

We have started options and will provide a series of PDFs shortly that illustrate how we are approaching the various options. These are not the options themselves but a way for us to categorize the various strategies and organize our thoughts as we start to apply actual planning options. The laser scanned model was instrumental for us to begin this work and it is now well underway. Simultaneously, Tappe is developing a series of community outreach videos that will become a series focused on educating the community about the High School and the various needs that exist in the building. The first video will be released in mid-July with follow-up releases every 3-4 weeks. August will continue option development and educational program completion. We are pushing for completion of the “PDP” phase in early fall so that we can launch directly into option refinement later in the fall and hopefully narrowing in on the preferred option in the winter.

June 2024

V. PROJECT BUDGET

Project:

Burlington High School



Project Details

DWMP Project No.	23-0130	Project Type	High School
Project Name	Burlington High School	Scope Type	TBD
Project Address	123 Cambridge St Burlington, MA 01803	MSBA Project?	No
Project Phase	Feasibility Study		
Phase End-Date	11/30/2025		
Phase % Complete	33%		

[Edit Project Details](#)

- Budgets
- Budget Transfers
- Contracts
- Invoices
- Vendors
- Meetings
- Monthly Reporting

Project Budget Summary

Budget Category	Orig. Budget	Transfers	Upd. Budget	Contract Amt.	% Committed	Expended	% Expended	Contract Remain'g	Bud. Balance
0000-0000 Feasibility Study Agreement									
0001-0000_OPM - Feasibility Study	\$450,000.00	\$0.00	\$450,000.00	\$468,000.00	104%	\$126,000.00	26%	\$342,000.00	-\$18,000.00
0002-0000_A&E - Feasibility Study	\$750,000.00	\$0.00	\$750,000.00	\$750,000.00	100%	\$85,710.00	11%	\$664,290.00	\$0.00
0003-0000_Environmental & Site	\$200,000.00	\$0.00	\$200,000.00	\$200,000.00	100%	\$30,580.00	15%	\$169,420.00	\$0.00
0004-0000_Other	\$100,000.00	\$0.00	\$100,000.00		0%		0%	\$0.00	\$100,000.00
Total - 0000-0000 Feasibility Study Agreement	\$1,500,000.00	\$0.00	\$1,500,000.00	\$1,418,000.00	304%	\$242,290.00	53%	\$1,175,710.00	\$82,000.00
Total	\$1,500,000.00	\$0.00	\$1,500,000.00	\$1,418,000.00	304%	\$242,290.00	53%	\$1,175,710.00	\$82,000.00

VI. POTENTIAL ISSUES

There are no issues to report this month.

VII. OPM ACTIVITIES

Support all PDP activities as identified in the attached materials related to the Tappé work plan.

VIII. ARCHITECT ACTIVITIES

Refer to the attached work plan.

IX. CONTRACTOR ACTIVITIES

None during the Month of June.

X. ATTACHMENTS

None at this time.

XI. PROJECT PHOTOS

None at this time.