



# TOWN OF BURLINGTON

## Meeting Posting

*Email Posting to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you  
Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)*

DEPT./BOARD: Burlington High School Building Committee

DATE: November 28, 2023

TIME: 6:30 p.m.

PLACE: School Committee Room, 123 Cambridge Street, Burlington, MA & Webex (Virtual)

The public can also access this meeting via WebEx Technology (see below). The Burlington High School Building Committee will hear public comments in person and virtually. Meetings are also broadcast live on Burlington Cable Access TV (BCAT) and video/audio recordings are being made.

This meeting/hearing of the Burlington High School Building Committee will be held in-person at the location provided on this notice. Members of the Public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. If you are participating remotely, please identify yourself by typing your name on the screen in advance and verbally once you are identified to speak. We request you please turn on your camera. Comments and statements are limited to 3 minutes.

**Join from the meeting link**

<https://townofburlington.webex.com/townofburlington/j.php?MTID=mdefa303fc623974ac810a12819692fee>

**Join by meeting number**

Meeting number (access code): 2333 020 4997

Meeting password: Burlington





# TOWN OF BURLINGTON

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Notice of Public Meeting – (As required by G.L. c. 30A, c. §18-25)*

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### Agenda

1. Call to Order & Pledge of Allegiance
2. Town Clerk Swearing-In of BHS School Building Committee Members
3. BHS School Building Committee Introductions
4. Dore + Whittier Introductions
5. Mission Statement Review & Approval
6. Approval of Previous Meeting Minutes
7. Invoices and Commitments for Approval
8. SBC Voting Member Review
9. Designer Procurement Timeline
10. Designer RFS Review and Approval (vote required)
11. Educational Programming
12. Non-Educational Programming
13. Sustainability
14. Swing Space
15. Website / Outreach / Community Meeting
16. Working Group(s) & SBC Goals
17. Other Topics not Reasonably Anticipated 48 hours prior to the Meeting
18. Public Comment
19. Next Meetings
20. Adjourn





# TOWN OF BURLINGTON

## *Meeting Posting*

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Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)*





TOWN OF BURLINGTON  
Meeting Minutes

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BOARD: BHS Building Committee  
DATE: September 14, 2023  
TIME: 7:00 p.m.  
PLACE: WebEx Meeting

1. Introductions
2. OPM RFP Review and Approval
3. OPM Selection Process

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*See Minutes Below*

Project: BHS Building Committee Meeting No: 1  
 Meeting Date: 9/14/2023  
 Location: Webex Time: 7:00 PM  
 Project Minutes Prepared by: M. Fabbri  
 Page 1

PRESENT	NAME	AFFILIATION
X	Nichole Coscia	MCPPO
	John Danizio	Burlington CEO & Authorized to Construct School Buildings
	Paul Sagarino	Burlington Town Mgr.
X	*Martha Simon, Vice Chair	BPS School Committee
X	*Katherine Bond, Chair	BPS School Committee
X	*Melissa Massardo	BPS School Committee
X	*Chris Monaco	BPS School Committee
X	*Jeremy Brooks	BPS School Committee
X	*Eric Conti	BPS Superintendent
X	*Lisa Chen	BPS Asst. Superintendent
X	Bob Cunha	BPS Building Maintenance
X	Mark Sullivan	BHS School Principal
X	Joe Attubato	BHS Educational Mission & Function of Facility
X	Doug Davison	Ways and Means
X	Neil Guanci	Architect, Engineering or Structural
X	Chris Campbell	Ways & Means Committee and BPS Parent
X	Wendy Czerwinski	BHS Teacher
X	Laura Maida	BHS Teacher
X	Tom Regan	BHS Teacher
X	Gail Pinkham	BPS Parent
X	Esther MA	BHS Student
	Colin Irwin	BHS Student

\*Voting Members

**Committee Member Votes**

Ms. Bond suggested a vote to replace Mr. John Iller with Mr. Doug Davison for Ways and Means representation.

**Ms. Simon moved to replace Mr. John Iller with Mr. Doug Davison for the Ways and Means representation; Mr. Brooks seconded.**

**Ms. Massardo – aye; Ms. Monaco – aye; Mr. Brooks – aye, Ms. Simon – aye, Dr. Conti – aye, Dr. Chen – aye, and Ms. Bond- aye.**

**Motion carried 7:0:0 by a Roll Call Vote.**

Ms. Bond suggested a vote to add Mimi Bix-Hylan to the BHS Building Committee.

**Ms. Monaco moved to add Mimi Bix-Hylan as a member to the BHS Building Committee; seconded by Ms. Simon.**

**Ms. Massardo – aye; Ms. Monaco – aye; Mr. Brooks – aye, Ms. Simon – aye, Dr. Conti – aye, Dr. Chen – aye, and Ms. Bond- aye.**

**Motion carried 7:0:0 by a Roll Call Vote.**

**Public Comments**

None.

**OPM RFS**

Ms. Coscia stated the MSBA format was used for the draft RFS that was sent out, even though we are not moving forward with MSBA. Ms. Coscia noted that RFS includes attachments, which is the Statement of Interest, etc. On the first 10 pages there are highlighted areas that are updated to specifically pertain to BHS. On page 7, there are dates of when the advertising will start and in order to get this into the Central Register, it must be submitted on Thursdays by 4:00 p.m., for the following Wednesday, so the soonest it can be published is September 27, 2023. The Selection Committee will need to review the submitted proposals during the week of October 16, 2023, in order for Ms. Coscia to get a short-list together by October 23, 2023.

Ms. Simon wanted to address the Evaluating Criteria in the RFS. In the Introduction on page 4, it states, “demonstrate that they have significant experience, knowledge and abilities with respect to public construction projects particularly involving the construction and renovation of K-12 schools in Massachusetts.” Ms. Simon suggested adding “and especially 9-12.”

Mr. Brooks stated on page 5, criteria 7, it has an amount of \$1.5M and suggested that since this is comparable value of projects that the potential OPM’s have in experience, the threshold should be changed to at least \$100M, rather than \$1.5M.

Discussion ensued.

Dr. Conti recommended leaving the amount at \$1.5M, as it has been allocated by Town Meeting.

Ms. Coscia agreed that the amount in the RFS should remain at \$1.5M.

Ms. Simon proposed a change under the Evaluation Criteria on page 4 to read, “particularly involving construction or renovations of grade 6-12 schools in Massachusetts.”

Discussion ensued.

Mr. Brooks pointed out that on page 5, the second paragraph under #11 it states, “owner reserves the right to consider any other relevant criteria that may be deemed appropriate when it’s in the sole discretion.” Mr. Brooks stated that gives us the option to down select to that without having to spell it out.

Ms. Simon responded that as long as the Selection Committee has that in mind since it is not listed in the criteria that has points, it is fine not to change it.

Ms. Simon stated that on page 5, criteria #8, it references New England Chips or Lead S, and she would like it to say “and” as oppose to “or” since we do not know which of those rating system will be chosen, yet. Ms. Simon stated she would like a company that is familiar with both of those rating systems.

**Mr. Brooks made a motion to approve the RFS, as amended by the group; Ms. Simon seconded.**

**Ms. Massardo – aye; Ms. Monaco – aye; Mr. Brooks – aye, Ms. Simon – aye, Dr. Conti – aye, Dr. Chen – aye, and Ms. Bond- aye.**

**Motion carried 7:0:0 by a Roll Call Vote.**

**OPM Selection Process**

Dr. Conti stated that Ms. Coscia outlined some dates and there is a deadline and a walk-through of the building so any company interested can look at the project prior to submitting a proposal. In the past, it would be a sub-set of this group that would be the selection team to review and score the proposals based on the criteria that was just approved. Then the top 3 companies will come in and make a presentation for this committee.

Ms. Bond asked for a show of hands of anyone interested in being on the Selection Committee. Ms. Bond reiterated that the week of October 16<sup>th</sup> will be the week to review the proposals and the interviews will be on November 2, 2023.

**Selection Committee**

Ms. Katherine Bond  
Ms. Martha Simon  
Mr. Jeremy Brooks  
Ms. Chris Monaco  
Ms. Melissa Massardo  
Mr. Bob Cunha  
Mr. Doug Davison  
Mr. Mark Sullivan  
Mr. Chris Campbell  
Ms. Mimi Bix-Hylan  
Ms. Joe Attubato

Dr. Conti explained that a feasibility study is a review of the current building, a review of the current enrollment and a projection for future enrollment, a review of the site and discussion of how the building would be transitioned for a new building or a renovated building, etc. Then different proposals will be submitted and eventually work will progress with a designer to provide some sort of cost estimate for the vision we all have moving forward. Dr. Conti reminded everyone that this will take some time and thanked the committee for volunteering their time for this project.

Mr. Cunha stated sometimes the OPM gets confused with the designer and explained the person or team we are looking for right now is to help us facilitate the project. The designer will come into play at a later time.

**Adjournment**

**Ms. Simon made a motion to adjourn the meeting; seconded by Ms. Brooks.**

**Ms. Massardo – aye; Ms. Monaco – aye; Mr. Brooks – aye, Ms. Simon – aye, Dr. Conti – aye, Dr. Chen – aye, and Ms. Bond- aye.**

**Motion carried 7:0:0 by a Roll Call Vote.**



TOWN OF BURLINGTON  
Meeting Minutes

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BOARD: BHS Building Committee  
DATE: November 2, 2023  
TIME: 6:30 p.m.  
PLACE: School Committee Room, 123 Cambridge Street, Burlington, MA and WebEx

1. Welcome and Pledge of Allegiance
2. Public Participation – [Remote attendees can access through WebEx. The WebEx information is below.](#)
3. News & Updates
4. OPM (Owner's Project Manager) Interview(s)
5. Discussion
6. Adjourn

*See Minutes Below*



Project: BHS Building Committee Meeting No: 2  
 Meeting Date: 11/2/2023  
 Location: 123 Cambridge Street, Burlington and Webex  
 Time: 6:30 PM  
 Project Minutes Prepared by: M. Fabbri

Page 1

<b>PRESENT</b>	<b>NAME</b>	<b>AFFILIATION</b>
<b>Y</b>	Nichole Coscia	MCPPO
<b>Y</b>	*Martha Simon, Vice Chair	BPS School Committee
<b>Y</b>	*Katherine Bond, Chair	BPS School Committee
<b>Y</b>	*Melissa Massardo	BPS School Committee
<b>N</b>	*Chris Monaco	BPS School Committee
<b>Y</b>	*Jeremy Brooks	BPS School Committee
<b>Y</b>	Bob Cunha	BPS Building Maintenance
<b>Y</b>	Mark Sullivan	BHS School Principal
<b>Y</b>	Joe Attubato	BHS Educational Mission & Function of Facility
<b>Y</b>	Doug Davison	Ways and Means
<b>N</b>	Chris Campbell	Ways & Means Committee and BPS Parent
<b>Y</b>	Mimi Bix-Hyland	BPS Parent

\*Voting Members

**Welcome and Pledge of Allegiance**

Chair Bond welcomed all and began the meeting with the Pledge of Allegiance.

**Public Comments**

None.

**News and Updates**

None.

**OPM (Owner's Project Manager) Interview(s)**

Ms. Coscia informed the committee that three firms will be making their presentations this evening. The firms are Dore & Whittier Management Partners, LLC, LeftField, and Colliers Project Leaders USA NE, LLC.

**Presentation by Dore & Whittier**

Those in attendance included Partner Mike Burton, Day-to-Day Project Manager Terry Hartford, Project Manager Christina Dell Angelo, Controls Project Manager Mike Cox, Assistant Project Manager Rachel Rincon, and Project Manager John Albright. Team members introduced themselves and each provided their experience and what their roles would be in this project. Mr. Hartford explained that Project Manager, Steve Brown, will also be part of the team although was unable to make it to the meeting this evening. The team made their presentation noting that Dore & Whittier focuses on the K through 12 public school projects, only. After their presentation the team proceeded to answer questions from the committee.

**Presentation by LeftField**

Those in attendance included Principal Jim Rogers, Project Manager John Bates, Communications/Website Manager Linda Liporto and Project Director Brian Dakin. The team introduced themselves and gave a brief background on their firm. Mr. Jim Rogers stated that others that will be part of the team on this project, which include an Educational Liaison Adele Sands, Site Representative Andy Deschenes, MEP Specialist Jay Faxon, and a Project Advisor for MSBA issues David Saindon. LeftField made their presentation and answered questions posed by the committee.

**Presentation by Colliers**

The team present for Colliers Project Leaders USA NE, LLC included Senior Director Derek Osterman, MEP Systems and Sustainability Expert Sarah Masto, Project Director Phil Palumbo, Project Manager Matthew Sturz, and Assistant Project Manager Jessica Drummond. The team members introduced themselves and gave a background on Colliers. A question and answer session for both, the Colliers team and the BHS Building Committee took place.

**Discussion**

Ms. Bond stated the interview process is now complete and asked Ms. Coscia to review next steps.

Ms. Coscia stated she will email all eleven Selection Committee members a google form which will allow the committee to rank the firms on a three-point scale. Ms. Coscia stated the deadline for recommendations is Monday, November 6<sup>th</sup> at 4:00 p.m., and this is a hard deadline. Then, on Wednesday, November 8<sup>th</sup>, Ms. Coscia will begin negotiations with the top firm followed by the execution of the Contract, potentially by Tuesday, November 14<sup>th</sup>.

Mr. Cunha reiterated the deadline to submit the ranking form is Monday, November 6<sup>th</sup> at 4:00 p.m.

**Adjournment**

**Ms. Simon made a motion to adjourn the meeting; seconded by Mr. Brooks.**

**Ms. Massardo – aye; Mr. Brooks – aye, Ms. Simon – aye; Ms. Bond – aye.**

**Motion carried 4:0:0.**

November 28, 2023



**Burlington High School Project**  
**School Building Committee Meeting #1**  
**November 28, 6:30 PM**



1. Call to Order & Pledge of Allegiance
2. Town Clerk Swearing-In of SBC
3. School Committee Introductions
4. Dore & Whittier Introductions
5. Mission Statement Review & Approval
6. Approval of Previous Meeting Minutes
7. Invoices and Commitments for Approval
8. SBC Voting Member Review
9. Designer Procurement Timeline
10. Designer RFS Review and Approval
11. Educational Programming
12. Non-Educational Programming
13. Sustainability
14. Swing Space
15. Website / Outreach / Community Meeting
16. Working Group(s) & SBC Goals
17. Other Topics not Reasonably Anticipated 48 hours prior to the meeting
18. Public Comment
19. Next Meetings
20. Adjourn

# 2&3. BHS Committee Member Swearing-In and Introductions

1. Nichole Coscia
2. John Danizio
3. Paul Sagarino Jr.
4. Martha Simon\*, Vice-Chair
5. Katherine Bond\*, Chair
6. Melissa Massardo\*
7. Christine Monaco\*
8. Jeremy Brooks\*
9. Eric Conti\*
10. Lisa Chen\*
11. Bob Cunha
12. Mark Sullivan
13. Joe Attubato
14. Doug Davison
15. Neil Guanci
16. Chris Campbell
17. Wendy Czerwinski
18. Laura Maida
19. Tom Regan
20. Gail Pinkham
21. Mimi Bix-Hylan
22. Colin Irwin
23. Esther Ma

\*Voting Member

# 4. D+W Team Introduction



**Mike Burton**  
*Project Director*



**Terry Hartford**  
*Project Manager /  
Day to Day*



**Steve Brown**  
*Project Manager –  
Fox Hill ES*



**Christina Dell  
Angelo**  
*Project Manager -  
Process*



**Michael Cox**  
*Project Manager -  
Controls*



**Rachel Rincon**  
*Assistant Project  
Manager*



**John Albright**  
*Project Manager*



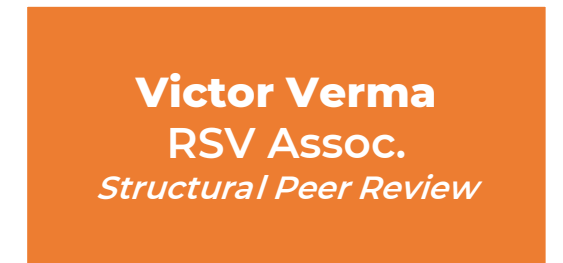
**Dave Mentzer**  
*Code Review &  
Sustainability*



**Jason Boone**  
*Ed Programming  
Review*



**Peter Bradley**  
*PM&C  
Cost Estimating*



**Victor Verma**  
*RSV Assoc.  
Structural Peer Review*

# 5. Mission Statement Review & Approval

The mission of the Burlington High School Building Committee is to ensure a feasibility process that will produce educationally sound, environmentally sustainable and fiscally responsible options for the Burlington High School site. Additionally, the School Building Committee is charged with proactively engaging the community throughout the study for the purpose of informing and soliciting input. The School Building Committee has final authority on all project decisions to be recommended and confirmed by the School Committee and then presented to the Town of Burlington.

**\*Motion to approve BHS  
Building Committee  
Mission Statement**

## 6. Approval of Previous Meeting Minutes

1. September 14, 2023, Minutes – approval (vote required)
2. November 2, 2023, Minutes – approval (vote required)

**\*Motion to approve BHS  
Previous Meeting  
Minutes**



# 7. Invoices and Commitments for Approval

1. Contract for Project Management Services with D+W

# 8. SBC Voting Member Review

1. Nichole Coscia
2. John Danizio
3. Paul Sagarino Jr.
4. Martha Simon\*, Vice-Chair
5. Katherine Bond\*, Chair
6. Melissa Massardo\*
7. Christine Monaco\*
8. Jeremy Brooks\*
9. Eric Conti\*
10. Lisa Chen\*
11. Bob Cunha
12. Mark Sullivan
13. Joe Attubato
14. Doug Davison
15. Neil Guanci
16. Chris Campbell
17. Wendy Czerwinski
18. Laura Maida
19. Tom Regan
20. Gail Pinkham
21. Mimi Bix-Hylan
22. Colin Irwin
23. Esther Ma

\*Voting Member

Designation	Name and Title	Address	Email Address & Phone Number	Voting Member?
SBC member who is MCPPPO certified*	Nichole Coscia, School Business Manager	123 Cambridge St Burlington, MA 01803	<a href="mailto:ncoscia@bpsk12.org">ncoscia@bpsk12.org</a> 781-825-7452	
Local Chief Executive Office	John Danizio, Town Accountant/Asst. Town Administrator	29 Center Street Burlington, MA 01803	<a href="mailto:jdanzio@burlington.org">jdanzio@burlington.org</a> 781-505-1197	
Administrator or Manager**	Paul Sagarino Jr., Town Administrator	29 Center Street Burlington, MA 01803	<a href="mailto:psagarino@burlington.org">psagarino@burlington.org</a> 781-270-1635	
School Committee Member (min. of one)	Katherine Bond <b>SBC CHAIR</b>	123 Cambridge St Burlington, MA 01803	<a href="mailto:kbond@bpsk12.org">kbond@bpsk12.org</a>	yes
School Committee Member (min. of one)	Martha Simon Vice Chair	124 Cambridge St Burlington, MA 01803	<a href="mailto:msimon@bpsk12.org">msimon@bpsk12.org</a>	yes
School Committee Member (min. of one)	Jeremy Brooks	125 Cambridge St Burlington, MA 01803	<a href="mailto:jbrooks@bpsk12.org">jbrooks@bpsk12.org</a>	yes
School Committee Member (min. of one)	Christine Monaco	126 Cambridge St Burlington, MA 01803	<a href="mailto:cmonaco@bpsk12.org">cmonaco@bpsk12.org</a>	yes
School Committee Member (min. of one)	Melissa Massardo	127 Cambridge St Burlington, MA 01803	<a href="mailto:MMassardo@bpsk12.org">MMassardo@bpsk12.org</a>	yes
Superintendent of Schools	Eric Conti, Superintendent	123 Cambridge St Burlington, MA 01803	<a href="mailto:conti@bpsk12.org">conti@bpsk12.org</a> 781-270-1801	yes
Assistant Superintendent of Schools	Lisa Chen, Superintendent	123 Cambridge St Burlington, MA 01803	<a href="mailto:lchen@bpsk12.org">lchen@bpsk12.org</a> 781-270-1801	yes
Local Official responsible for building maintenance	Bob Cunha, Director of Operations	123 Cambridge St Burlington, MA 01803	<a href="mailto:rcunha@bpsk12.org">rcunha@bpsk12.org</a>  781-270-1814	
Representative of Office authorized by law to construct	John Danizio, Town Accountant/Asst. Town Administrator	25 Center Street Burlington, MA 01803	<a href="mailto:jdanzio@burlington.org">jdanzio@burlington.org</a> 781-505-1197	
School Principal	Mark Sullivan, Burlington High School Principal	123 cambridge st Burlington, MA 01803	<a href="mailto:sullivan@bpsk12.org">sullivan@bpsk12.org</a>	
Member knowledgeable in educational mission and	Joe Attubato, Director of Support Services	123 Cambridge Street Burlington MA 01803	<a href="mailto:jattubato@bpsk12.org">jattubato@bpsk12.org</a>	
Local budget official or member of local finance	Doug Davison, Ways & Means		<a href="mailto:johnlertler@gmail.com">johnlertler@gmail.com</a>	
Members of community with architecture, engineering	Neil Guanci Maintenance Manager	123 cambridge st Burlington MA, 01803	<a href="mailto:nguanci@bpsk12.org">nguanci@bpsk12.org</a> 339-234-6020	
Other: Please provide brief background	Wendy Czerwinski BHS Teacher	123 cambridge st Burlington MA, 01803	1. <a href="mailto:czerwinski@bpsk12.org">czerwinski@bpsk12.org</a>	
Other: Please provide brief background	Laura Maida BHS Teacher	123 cambridge st Burlington MA, 01803	2. <a href="mailto:lmaida@bpsk12.org">lmaida@bpsk12.org</a>	
Other: Please provide brief background	Tom Regan BHS Teacher	123 cambridge st Burlington MA, 01803	3. <a href="mailto:Regan@bpsk12.org">Regan@bpsk12.org</a>	
Other: Please provide brief background	Gail Pinkham BHS Parent	123 cambridge st Burlington MA, 01803	4. <a href="mailto:gpinkham@philanthropy.ma.org">gpinkham@philanthropy.ma.org</a>	
Other: Please provide brief background	Colin Irwin BHS Student	123 cambridge st Burlington MA, 01803	5. 244060@bps121.org	
Other: Please provide brief background	Esther Ma BHS Student	123 cambridge st Burlington MA, 01803	6. 302097@bps121.org	
Other: Please provide brief background	Christopher Campbell BHS Parent		7. <a href="mailto:Christopher.donald.campbell@gmail.com">Christopher.donald.campbell@gmail.com</a>	
Other: Please provide brief background	Mimi Bix-Hylan Parent		8. mimbixh@gmail.com	

# 9. Designer Procurement Timeline

- RFS approved by BHS SBC: November 28, 2023 (assumes contract review completed by Town Counsel by November 27)
- Ad placed in “Designer Services” section of Central Register: November 30, 2023
- Ad appears in Central Register: December 6, 2023
- Site Walk-Through: December 13, 2023
- Applications due to District: January 8, 2024
- SBC Application Review Period: ~ two weeks from initial submission
- Shortlist Design Firms: January 17, 2023
- Designer Interviews: January 25, 2023
- Award Design Firm / Negotiate Fee / Execute Contract – January 31, 2024

# 10. Designer RFS and Approval

## REQUEST FOR DESIGNER SERVICES (RFS)

**[Town] of Burlington, MA**  
**\_Burlington Public Schools**

**[Burlington High School Project]**

**11 \_\_, 2023**

**Invitation:** The **Town** of **Burlington** (“Owner”) is seeking the services of a qualified “Designer” within the meaning of M.G.L. Chapter 7C, Section 44 to provide professional design and construction administration services for the **Burlington High School** in **Burlington, Massachusetts**. Selection of a Designer will be made by the Owner.

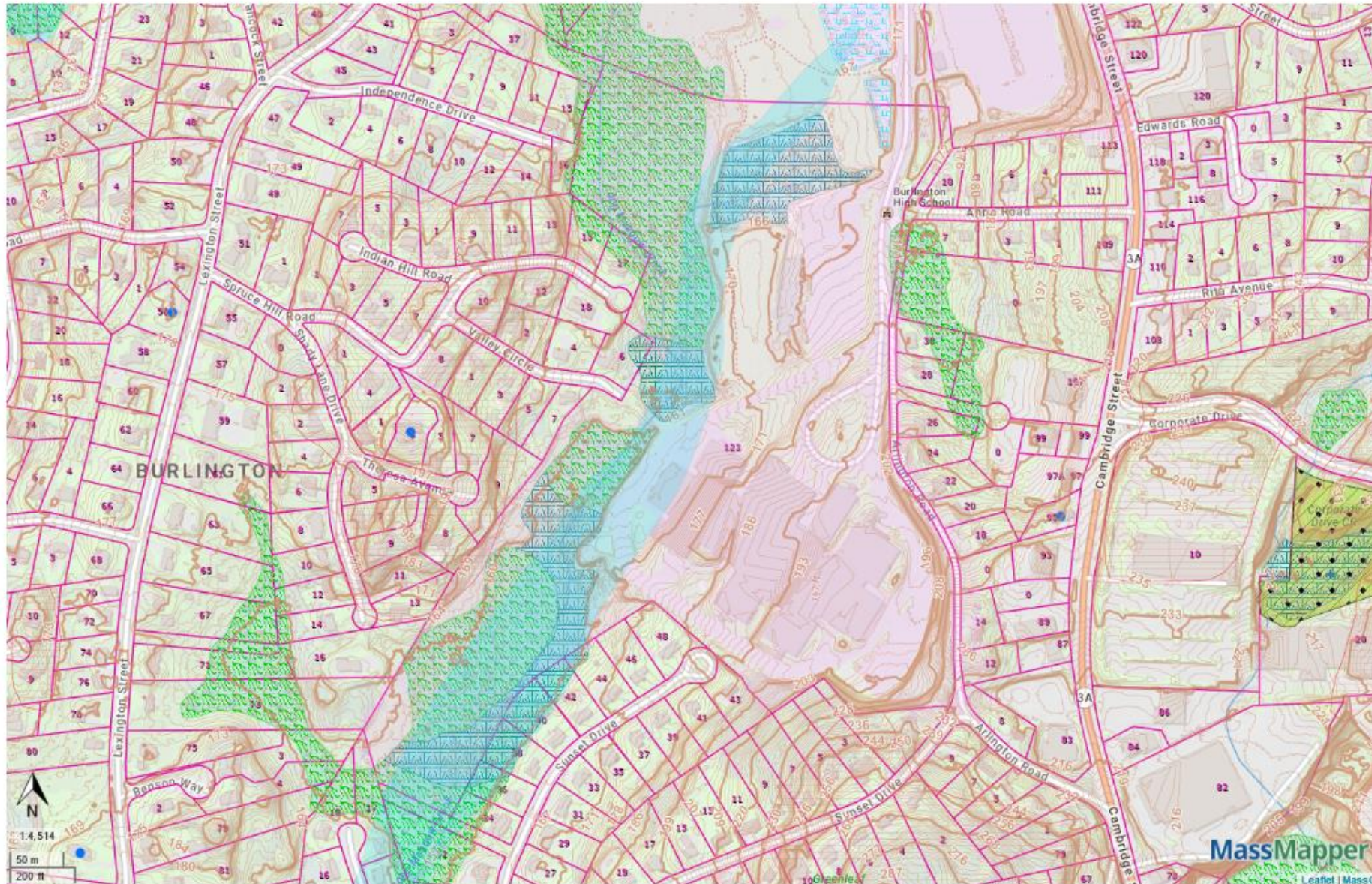
The Owner is seeking design services to conduct a Feasibility Study which will include the development and evaluation of potential alternative solutions and continue through the Schematic Design Phase of the preferred alternative initially. Subject to the approval of a Project by the Owner and further subject to adequate funding authorized by the Owner, the contract between the Owner and the Designer may be amended to include continued designer services through design development, construction contract documents, bidding, award of construction contract(s), construction administration, final closeout and warranty period of the potential Project. A potential Project may include a renovation of the existing school, a renovation of and addition to the existing school and/or new construction.

The estimated construction budget for a potential Project may range from \$100,000,000 to \$350,000,000 depending upon the solution that is agreed upon by the Owner. The Fee for Basic Services will be negotiated.

The Commonwealth's Affirmative Marketing Program (AMP) established under M.G.L. Chapter 7C, §6, and Governors' Executive Orders helps ensure that minority owned business enterprises (MBE) and women owned businesses (WBE) certified by the Massachusetts Supplier Diversity Office (SDO) have opportunities to participate on DCAMM and other public construction and design projects across the Commonwealth. DCAMM and the SDO announced a series of AMP program changes that will be in effect for state funded municipal projects advertised on or after July 1, 2020.

# \*Motion to approve the Designer RFS

# Burlington H.S.



FEMA National Flood Hazard Layer  
Contours 1ft (Labels in Feet)

MassHistoric Commission Inventory  
(Areas)

- National Register of Historic Places
- Preservation Restriction
- Massachusetts Historic Landmark
- Local Historic District
- NRHP and LHD
- Inventoried Property

MassHistoric Commission Inventory  
(Points)

- National Register of Historic Places
- ★ Preservation Restriction
- ★ Massachusetts Historic Landmark
- ▲ Local Historic District
- ▼ NRHP and LHD
- Inventoried Property

Openspace Article 97



Openspace by Ownership Solid

- Federal
- DCR-State Parks\_Recreation
- DCRS/DFG
- Department of Fish\_Game
- DCR-Urban Parks\_Recreation
- DCR-Water Supply Protection
- Department of Agricultural Resources
- Commonwealth of Massachusetts
- County
- Municipal
- Public Non-Profit
- Land Trust
- Conservation Organization
- Non-Profit
- Private
- Other
- Unknown

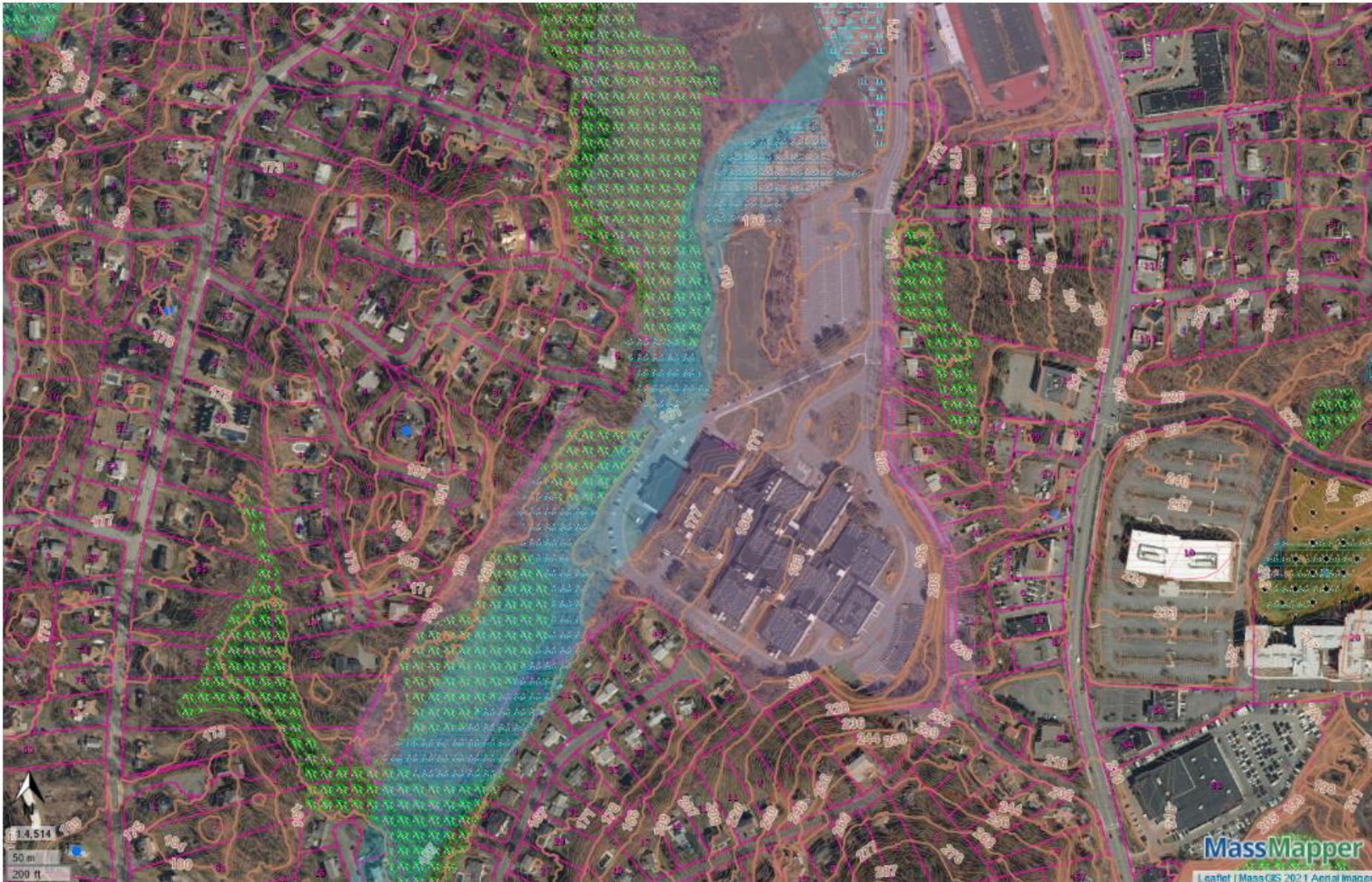
Openspace Restrictions

- Conservation Restriction
- Agricultural Preservation Restriction
- CR/APR Combination
- WPR
- Other Legal Interest

Surficial Geology 24k Overlay - Areas of abundant outcrop or shallow bedrock



# Burlington H.S.



## Site Considerations

- Wetlands
- Streams / Flood Plain
- Ledge
- Topography / Elevation Change
- Buildable Land
- Single Access
- Residential in Close Proximity

# 11. Educational Programming

***The District will work with the Designer to document the existing educational program offered by the District and to define the proposed educational activities. The Preliminary Design Program must include documentation of the District's existing educational program, and new or expanded educational specifications if applicable. While developing the Educational Program, the District and the Designer should review the Educational Profile Questionnaire that was completed by the District during Eligibility Period. The Preliminary Design Program must include the process of collaboration, outcomes, and documentation of support among the stakeholders.***

***Based upon the District's Educational Program as described above and the agreed-upon enrollment, the District, working with its Designer, must complete the Initial Space Summary to identify the educational spaces the District believes are needed to deliver its educational program. Once agreed upon by the MSBA, this Initial Space Summary will help inform the development of alternatives to be studied, upon which the most educationally appropriate and cost effective solution may be recommended.***

# 12. Non-Educational Programming

- BCAT
- LABBB
- District Offices & IT
- Early Childhood Center
- District Receiving



# 13. Sustainability

- Goal Setting
- Engage the Green Engineer
- Options - all electric, ground source heat pumps, etc.
- EUI Target Setting
- Stretch Code – Compliance Paths

# 14. Swing Space

- Presently, Burlington High School is without swing space
- Options include modulars or the relocation of non-educational programming
- BCAT – 4k sq ft
- LABBB – 3.2k sq ft
- District Offices & IT – 13k sq ft
- Early Childhood Center – 13k sq ft

# 15. Website / Outreach / Community Meeting

## BURLINGTON ELEMENTARY SCHOOL BUILDING COMMITTEE

[Home](#) [About](#) [Existing Conditions](#) [Official Documents](#) [Preliminary Design Program Options](#) [Agendas & Minutes](#) [FAQ](#) [More](#)



# WELCOME

Welcome to the Burlington Elementary School Building Project website. We encourage you to explore the site to learn more about this project and its impact on the Town and how it involves the community.

**UPCOMING  
MEETINGS**

**HELPFUL  
LINKS**

**IMPORTANT  
DOCUMENTS**

Let's Chat!

English >

# 16. Working Group(s) & SBC Goals

## **Burlington SBC – Workgroup descriptions**

The potential / proposed work groups list below illustrates options for the SBC to organize in a non-public meeting forum to investigate issues and make a recommendation to the SBC, before a SBC vote or action is taken. There is no requirement to have a “Workgroup” organization or structure, this is simply an option presented for consideration if the members of the SBC want more time to study segments of the process. Examples of “potential working groups” are listed below:

- **Executive Working Group**
- **Education programming and learning technology**
- **Existing Facilities assessment**
- **Communications**
- **Financial review**
- **Sustainability**
- **Interior design**
- **Exterior design/Landscaping**
- **Resident / community facility use**
- **Site logistics and phased occupancy**

# 16. SBC Goals cont.

"Designing/building a school that **meets the needs** of the district and the taxpayers."

"**Cost** efficiency -- the Essex Elementary School will be next so both towns have to see that this can be done within a **reasonable** budget and in a way that does not prevent/preclude or substantially delay a future redo of EES"

"**Balance!** I want a good learning environment for students and staff that does not **cost** so much it is called Taj Mahal."

"**Educational program** for students -- innovative and current to prepare students for a dynamic and ever-changing world"

"**Design** and **cost** are the two top items of most importance. Because of the constrained site conditions, the building layout and configuration are or paramount concern to assure the **mandates of the Ed program** are met."

"Building what we need (not more than we need), on time and on **budget**; Ensuring that design meets educational needs; Ensuring that we go to the towns knowing that we will get a YES vote for Construction"

"Budget, **sustainability** (maintenance and green construction) and a final product that will be serviceable, both physically and programmatically, for many years."

"To strike a compromise: between **program** and **cost**; energy efficiency and simplicity; design and pragmatism."

"**21st Century learning**, architecture conducive to learning and collaboration, cost efficiency, scheduling"

"**Excellence of the overall project**, resolving any political differences between Essex and Manchester regarding cost, keeping the existing auditorium, not reducing size of the existing gymnasium"

"Being proactive on **budget management** and communications. Ensuring **quality construction**. Sensitivity to needs of multiple constituencies. Timely follow up from partners (OPM, Designer, Contractor). Detailed record keeping."

"A building designed to support **21st century learning**, a building process that is sensitive to the needs of the current school while in operation, **flexibility** of design (ie. grade level configurations can change from year to year), traffic flow/patterns, parking, etc."

# Remaining Agenda Items

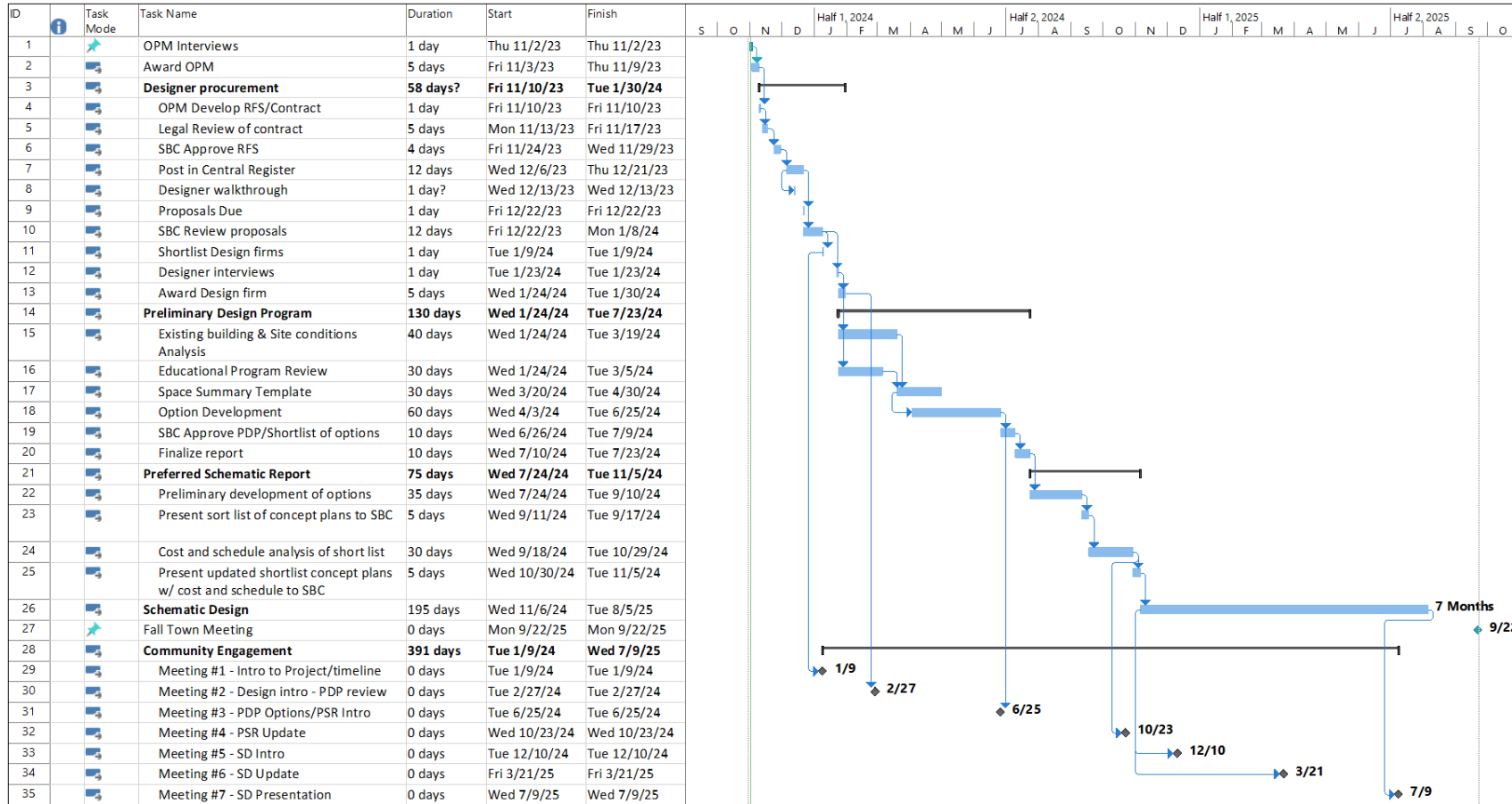
17. Other Topics not Reasonably Anticipated 48 hours prior to the meeting

18. Public Comment

19. Next Meetings – refer to next slide

20. Adjourn

# 19. Upcoming Meetings



SBC Needs to Establish Meeting

Schedule:

- SBC Meetings (monthly)
- Community Meetings
- Project Schedule

**Cost Effective**

**Thoughtful**

**Collaborative**

**Detailed**

**Committed**

**Creative**

**Experienced**

**Proactive**