

MONTHLY REPORT



BURLINGTON HIGH SCHOOL

August 2024

DORE + WHITTIER



I. EXECUTIVE SUMMARY

For August, the design team has been working on integration of all the data which is allowing us to begin the process of option development. Along with optioning exercises we have been working to further understand the full existing conditions of the building, which will play into which options are feasible. The design team has been meeting with the working groups. One highlight is developing community outreach content which is ongoing with the next release scheduled for early fall. Additionally, working group efforts that we are focusing on are the teaching and learning tech group that is focused on the educational program document. The facilities assessment group and sustainability group are both working on the OPR (Owner’s Project Requirements) document which includes a basis of design narrative.

II. PROJECT SCHEDULE OVERVIEW

A Project Schedule is attached to this report. Key milestone dates include:

Preferred Schematic Report (PSR) – November 2024

Schematic Design Completion – August 2025

The schedule supports completion of the feasibility study and schematic design to be in a position to include a warrant on the Fall Town Meeting to obtain funding to complete the project. This schedule will be reviewed with the full School Building Committee (SBC) at the next formal meeting.

III. TASKS COMPLETED

- 8/1/24 Sustainability Working Group meeting.
- 8/5/24 Internal monthly meeting; post agenda for SBC Meeting on 8/8; review of existing conditions exterior, parking lots, fields, etc.
- 8/6/24 Distribute presentation, materials and invoices for SBC Meeting on 8/8; Site Logistics Working Group meeting.
- 8/8/24 SBC Meeting postponed / cancelled due to scheduling conflicts and availability of members.
- 8/12/24 Internal monthly meeting; Community Outreach Working group meeting; correspondence with the Green Engineer about future sustainability discussions.
- 8/15/24 Tappé issues 2nd informational video through website and school.
- 8/16/24 Attended information meeting for upcoming beer garden events.

August 2024

- 8/19/24 Internal monthly meeting; Education Planning Working Group meeting; July Monthly report issued and posted the project website.
- 8/26/24 Internal monthly meeting; receipt and review of draft educational plan.
- 8/28/24 Review of options pricing templates for inclusion in the PDP.

IV. 30-DAY LOOK AHEAD

Looking ahead, the design team will be drilling in on the option strategies Tappe is presenting at the next SBC meeting and will be prepared at the following building committee to show actual architectural responses to each of these strategies for discussion. This will be the “first look” at options which will become the basis for pricing and decision making as we get further into September.

V. PROJECT BUDGET



Project Details

DWMP Project No.	23-0130	Project Type	High School
Project Name	Burlington High School	Scope Type	TBD
Project Address	123 Cambridge St Burlington, MA 01803	MSBA Project?	No
Project Phase	Feasibility Study		
Phase End-Date	11/30/2025		
Phase % Complete	36%		

[Edit Project Details](#)

- Budgets
- Budget Transfers
- Contracts
- Invoices
- Vendors
- Meetings
- Monthly Reporting

Project Budget Summary

Budget Category	Orig. Budget	Transfers	Upd. Budget	Contract Amt.	% Committed	Expended	% Expended	Contract Remain'g	Bud. Balance	Edit	Delete
0000-0000 Feasibility Study Agreement											
0001-0000_OPM - Feasibility Study	\$450,000.00	\$0.00	\$450,000.00	\$450,000.00	100%	\$126,000.00	28%	\$324,000.00	\$0.00		
0002-0000_A&E - Feasibility Study	\$750,000.00	\$0.00	\$750,000.00	\$750,000.00	100%	\$85,710.00	11%	\$664,290.00	\$0.00		
0003-0000_Environmental & Site	\$200,000.00	\$0.00	\$200,000.00	\$200,000.00	100%	\$30,580.00	15%	\$169,420.00	\$0.00		
0004-0000_Other	\$100,000.00	\$0.00	\$100,000.00		0%		0%	\$0.00	\$100,000.00		
Total - 0000-0000 Feasibility Study Agreement	\$1,500,000.00	\$0.00	\$1,500,000.00	\$1,400,000.00	300%	\$242,290.00	64%	\$1,157,710.00	\$100,000.00		
Total	\$1,500,000.00	\$0.00	\$1,500,000.00	\$1,400,000.00	300%	\$242,290.00	64%	\$1,157,710.00	\$100,000.00		

VI. POTENTIAL ISSUES

There are no issues to report this month.



VII. OPM ACTIVITIES

Support all PDP activities as identified in the attached materials related to the Tappé work plan.

VIII. ARCHITECT ACTIVITIES

Refer to the attached work plan.

IX. CONTRACTOR ACTIVITIES

None during the Month of July.

X. ATTACHMENTS

None at this time.

XI. PROJECT PHOTOS

None at this time.